

**Premises Assistant**

**Salary (actual):** £27,855 - £29,139

**Grade:** 4

**Hours:** 36 hours per week, Monday to Friday, rostered between 6.30am – 6.30pm

**Work Pattern:** All year round – 52 weeks per annum

**Contract**: permanent

Cranford Park Academy is a highly successful, very popular multi-cultural school with a good OFSTED judgement.

Our partnership with The Park Federation Academy Trust means there are a host of professional development opportunities that will further your own skills, knowledge and expertise.

This is an exciting opportunity to become part of our highly professional, friendly team. We are looking to appoint a full time member to our Premises team to support on all facilities matters across the school.

We are looking for an individual who:

* has experience in a similar role;
* is highly skilled, practical and proactive;
* is proactive, positive, calm and flexible;
* has high expectations of themselves;
* has excellent communication, organisational and interpersonal skills;
* is committed to working as part of a team;
* is resilient;
* shares our vision and aims for all of our pupils;
* is dedicated and committed to the success of the school.

For the right candidate, we will offer

* extensive support and CPD;
* the opportunity to work with other professional colleagues across the Multi-Academy Trust;
* a welcoming school, with friendly, enthusiastic and supportive staff team;
* an ambitious and dynamic Senior leadership Team;
* a dedicated Governing Body;
* supportive parents and children who are keen to learn;
* an employee assistance programme (EAP).

We warmly welcome candidates coming to visit the school prior to application; please contact the school to arrange. Please complete an application form for this vacancy. We do not accept CV’s.

**Closing date**: As and when we receive successful applications.

**“The school is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share in this commitment. The successful applicant will be required to undertake an Enhanced DBS Check with a check of the DBS Barred List”.**