



St Peter's
Church of England
Primary School



Peter Hills
with St Mary's & St Paul's
Church of England School



St Jude's
Church of England
Primary School

PREMISES ASSISTANT WITHIN THE PARTNERSHIP St Jude's, St Peter's & Peter Hills

The Headteacher and Governors of St Jude's, St Peter's and Peter Hills are looking to appoint a highly motivated Premises Officer who will enhance the life of our successful and warm-hearted schools.

Salary: Grade 2 – scp 2 (FTE £29,808)- 4 (FTE £30,654) depending on experience and qualifications

Required: As soon as possible after February half term

Hours: 45 hours per week, full time (starting/finishing times to be discussed with the Headteacher and Facilities Manager)

The role: The Premises Assistant will be working alongside the Facilities Manager across The Partnership Schools, on a rotational basis and daily placement from 4-6pm at St Peter's. This is a great opportunity for someone willing to develop their skills and knowledge on premises maintenance and management.

St Jude's C of E Primary School

Colnbrook Street
London SE1 6HA

St Peter's Primary School

Liverpool Grove, Walworth
London SE17 2HH

Peter Hills C of E Primary School

2 Beatson Walk, Rotherhithe
London SE16 5ED

About us

Our Church of England schools are inclusive and diverse one form entry schools full of lively children, who love to learn. Teaching and learning are at the heart of everything we do. We are committed to ensuring that children achieve excellence, enjoy their time at school and develop into confident, resilient and independent learners.

We work in partnership with each other ensuring our schools remain financially viable, progressive and enable opportunities for career development within the wider team.

Closing date: Wednesday 11th February 2026

Interviews: From the week beginning Monday 23rd February 2026

Job overview

Our Partnership is seeking to appoint a Premises Assistant who will play a crucial role in the smooth running of a school. You will ensure school buildings and grounds provide a safe, secure and welcoming environment for students, staff and visitors. The successful candidate will work alongside the Facilities Manager on all aspects of site maintenance, and take a key role in ensuring full compliance with health and safety regulations.

The individual will undertake responsibility for the maintenance of multiple sites (St Jude's and Peter Hills) and the cleanliness and security of the buildings. They will contribute to the provision of high quality maintenance, security and cleanliness of the school buildings and grounds to ensure that students have a comfortable, clean, safe and well maintained environment in which to work or otherwise use the school facilities.

The successful candidate will have:

- Understanding of the role of Premises Assistant or Caretaker
- Experience of general repairs and maintenance
- The ability to work with initiative and to have a good humoured enthusiastic approach to the role.
- To have good written and oral communication skills.
- The ability to appropriately follow instructions.
- To be familiar with and apply whole school policies, procedures and standards and be willing to implement them in a consistent manner.
- Knowledge and understanding of regular health & safety checks under the guidance of the Headteacher.
- Carry out regular site inspections, identifying and prioritising repairs and maintenance needs
- Ensure compliance with health and safety legislation, including carrying out and recording risk assessments
- Liaise with contractors and coordinate planned and reactive maintenance work
- Support the school with emergency procedures, including acting as Fire Warden and coordinating evacuations
- Work flexibly to respond to out-of-hours emergencies as needed

We can offer:

- An innovative approach and a can-do attitude - we believe there is no hierarchy of ideas
- Trust in your expertise and talents
- An enthusiastic, collaborative and supportive staff team from three schools within the Partnership
- Children who care and value each other
- A calm, caring and purposeful environment based on Christian Values and principles
- CPD and Training support from the Diocesan Board of Education and Local Authority
- Opportunities to further your leadership skills

Please complete the attached application form and return to

sdejesusbento@stpeterswalworth.co.uk

Peter Hills, St Jude's and St Peter's are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Regular vetting will take place both before and during employment.