

## Premises Manager

Grade 10, Point 26 £32,909 per annum, pro rata

37 hours per week

Permanent contract – All year round

Start date: ASAP

Frome College is looking to appoint a full time **Premises Manager** to join their existing site team. Primarily you will be responsible for the health and safety of the site and ensuring the security of the school premises. You will also be responsible for maintaining the internal and external fabric of the school premises as a safe and secure working environment, making sure any machinery or plant within the school is maintained.

### The successful candidate will:

- Be a first-rate organiser and administrator
- Be able to support and develop a team of hard-working staff
- Have excellent communication skills
- Have experience working within a building services/mechanical and electrical environment
- Have attention to detail

### We offer the successful candidate:

- opportunity to be part of a strong community and supportive workforce.
- a calm and welcoming environment which enjoys a large amount of green, open spaces.
- supportive induction programme and CPD opportunities.
- free parking.
- onsite catering and nursery.
- 'My Staff Shop' benefits – including Cycle to Work scheme.
- discounted access to leisure centre including gym and pool (located next to the college).

Frome College is a successful, vibrant, and forward thinking 13-19 Upper School with approximately 1200 students. It is a fast-moving school undergoing exciting and rapid regeneration. We are based on a stunning campus in easy reach of Bath and Bristol. Frome itself is a thriving market town, with a vibrant artistic community with the renowned Frome Festival, monthly Sunday market and many restaurants and 2 theatres, one of which is on campus.

**Closing Date: Wednesday 27<sup>th</sup> September 2023 Midnight**

Visits to school are welcome, please contact the recruitment dept to book an appointment

Tel: 01373 465353 or Email: [fccrecruitment@fromecollege.org](mailto:fccrecruitment@fromecollege.org)

Please visit our website for details on how to apply:

[www.fromecollege.org/join-us/vacancies](http://www.fromecollege.org/join-us/vacancies)

Applications should be completed in full and returned by email to:

[fccrecruitment@fromecollege.org](mailto:fccrecruitment@fromecollege.org)

*This post requires a criminal background check via the Disclosure Procedure*