



St John Fisher Catholic Primary School



Blessed Holy Family
Catholic Academy Trust

Growing and Learning Together with Christ

JOB ADVERT PREMISES MANAGER

Required from 1st September 2025 or as soon as possible

Contract: Full time. Fixed term for one year from date of commencement with the opportunity for that to be extended subject to a successful probation

Hours: 36 hours a week

Grade/Salary: G6.21: £33,144 (actual) – G6.24: £34,815 (actual)

Responsible to: School Business Manager/Senior Leadership Team

St John Fisher is a Catholic, outstanding three-form entry voluntary-aided academy. Shortlisted for TES Primary School of the Year 2025, we are part of the Blessed Holy Family Catholic Academy Trust. There is a strong sense of community and teamwork within the school and we believe that happy children achieve best. The school is well resourced and is committed to raising standards for all its pupils.

We welcome applications to join this 'outstanding' school (Ofsted 2023).

St John Fisher School is a welcoming three-form entry school with wonderful pupils and a hardworking, committed staff team. We are located between Pinner and North Harrow, with excellent public transport links.

We are seeking to appoint a Premises Manager, to join our friendly and dedicated team who:

- Can work effectively as part of a team to maintain a safe and risk-free environment for all stakeholders.
- Has an enthusiastic and personable demeanour.
- Supports the school's ethos and values.

In return we offer:

- A happy, friendly, welcoming environment with a strong, positive and caring Catholic ethos.
- An opportunity to develop your skills.
- The support of a leadership team dedicated to having a positive impact on your wellbeing.
- A supportive and friendly Governing Body, committed to continuing school improvement.
- Opportunity to rent the school house below market value (to be reviewed annually).

Closing Date: Friday 23rd August 2025, 12 noon. Interviews will take place week commencing Tuesday 26th August.

The application pack is available on our website <https://www.stjohnfisherschool.co.uk/vacancies-4/> under Key Information/Vacancies.

Please see job description and person specification for more information, then submit your completed application with required documents via email to: recruitment@st-johnfisher.harrow.sch.uk

St John Fisher Catholic Primary School and Blessed Holy Family Catholic Academy Trust are committed to safeguarding and promotion of the welfare of children and young people in its care and expects all staff and volunteers to share this commitment. This school intends to carry out an online search on shortlisted candidates as part of its due diligence. Any concerns which arise maybe discussed at, or prior to the interview stage. Appointments to this post will be subject to satisfactory references and an Enhanced Disclosure and Barring Service check; references will be taken up prior to interview. We are an equal opportunities employer.