



## **GREEN STREET GREEN PRIMARY SCHOOL**

**Vine Road, Green Street Green, Orpington, Kent BR6 6DT**

Tel No: 01689 852781 Email: [officegsgps@solamat.co.uk](mailto:officegsgps@solamat.co.uk)  
Website: [www.greenstreetgreenprimary.co.uk](http://www.greenstreetgreenprimary.co.uk)

All our staff are committed to safeguarding and promoting the welfare of children and young people

### **Preschool Manager Vacancy**

|                         |  |
|-------------------------|--|
| <b>Start Date:</b>      | <b>1 September 2025</b>  |
| <b>Working Pattern:</b> | <b>37 hours 30 mins per week</b><br><b>Monday to Friday</b><br>39 weeks per year (term time + inset) |
| <b>Working hours:</b>   | <b>8.00am - 4.00pm</b> (including a 30mins unpaid break)<br>7 hours 30 mins contact time per day     |
| <b>Contract Type:</b>   | <b>Permanent Contract</b>  |
| <b>Salary:</b>          | Bromley NJC Salary Scale BR7 point 11<br>(Full-time equivalent yearly salary £31,074)                |
|                         | <b>Actual Yearly Salary: £28,219.54</b>  |

**Closing date for all Applications: Monday 28 June 2025 (at 9am)**

At Inicio Educational Trust we have a strong focus on building a diverse and inclusive environment for all staff and the wider school community. We are a Disability Confident Committed Employer and champion inclusion beyond legislation. We welcome applications from all qualified applicants.

**Green Street Green Primary School has secured a government grant to open a brand-new, purpose-built Preschool opening in September 2025.**

**We are looking to appoint a Preschool Manager to manage the smooth running of our brand new Preschool at Green Street Green Primary School. Responsibilities will include overseeing the day-to-day management, staffing and organisation, with the aim to provide a safe, caring and stimulating environment where all children can develop to their full potential.**

**Please refer to the Job Description and Person Specification for this post.**

The successful candidate will be able to show initiative, provide tailored interventions and deliver positive learning experiences for the children. They will be great at working successfully as part of a team and will be able to promote positive relationships with pupils, parents and carers as well as colleagues.

**Tours of the school are warmly encouraged and these can be arranged. To book a tour please contact the school office via telephone 01689825781 or email:**  
[officegsgps@solamat.co.uk](mailto:officegsgps@solamat.co.uk)

**For further details about Green Street Green Primary School please visit our website at**  
<https://www.greenstreetgreenprimary.co.uk/>

### **Safeguarding and Equal Opportunities**

Inicio is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Any offer of appointment for post is subject to a satisfactory Enhanced Disclosure and Barring Service check as well as references.

Inicio is committed to promoting and building a diverse and inclusive climate by extending diversity and inclusive awareness throughout our community. We aim to build and sustain a diverse and inclusive community where all individuals are appreciated and respected.

Inicio is an Equal Opportunities employer and appointments are based on the applicant's ability to meet the requirements of the position. The Trust is opposed to any form of discrimination against any individual or group and welcomes the fact that our Trust includes a diversity of individuals from many races and cultures. Behaviour which is discriminatory on the grounds of race, colour, culture, nationality, gender, sexual orientation, disability, religion, will not be tolerated.

### **Applications**

We are looking forward to receiving your application. Please apply, preferably online, using the Inicio Application Form, Job Description and Person Specification and explain, in no more than 500 words, why you would particularly suit the position. Please note that we cannot accept CVs and that references will normally be taken up before the interview.

Furthermore, please be aware that we will carry out a soft digital search for all candidates ahead of their interview. Applications should be emailed to [hr@solamat.co.uk](mailto:hr@solamat.co.uk)

**Closing date for all Applications: Monday 28 June 2025 (at 9am)**

The Trust reserves the right to close, extend or remove the advert and interview suitable candidates prior to the above date.

**Inicio Educational Trust**

**Registered Office:**

St Nicolas Lane  
Logs Hill  
Chislehurst  
Kent BR7 5LJ

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