

Job Description – Primary School Class Teacher

Post: Class Teacher

Hours: Full Time

Start Date: September 2023

Pay Range: MPS/UPS

Job Purpose

To carry out the professional duties of a teacher as set out in the *School Teachers Pay and Conditions Document and Teacher Standards* and as required by the school under the direction of the Headteacher.

To be responsible for the learning and achievement of all pupils in the class ensuring equal opportunities for all and taking responsibility for promoting and safeguarding the welfare of the children in the school.

To work collaboratively and proactively as a member of our school community and to uphold the educational and church values of the school.

To be accountable for achieving high standards in work and conduct appropriate to the age-related expectations for the children who are taught in a single class of approximately 30 children.

In addition to the hours a teacher is required to be available for work, a teacher must work such reasonable additional hours as may be necessary to enable the effective discharge of the teacher's professional duties, including in particular planning and preparing courses and lessons; and assessing, monitoring, recording and reporting on the learning needs, progress and achievements of assigned pupils.

Areas of responsibility and Key Tasks

Planning, teaching and class management

- Deliver a challenging, engaging, sequential and age relevant curriculum that has high expectations of all pupils based on our agreed school rolling programme
- Create a secure, happy and stimulating learning environment
- Promote a positive ethos in the classroom and maintain discipline in accordance with the school's procedures and encourage good practice with regard to punctuality, behaviour, independence, standards of work and homework
- Identify clear teaching objectives and specify how they will be taught and assessed
- Set tasks which challenge all pupils and ensure high levels of interest using directed schemes and resources
- Set clear targets, building on prior attainment in accordance with the NC and School Curriculum
- Provide clear structure for lessons maintaining pace, motivation and challenge
- Ensure the effective and efficient deployment of classroom support
- Act within, the Statutory Frameworks which set out your professional duties in line with the duties outlined in The School Teachers Pay and Conditions document and Teachers Standard
- Encourage pupils to think and talk about their learning, develop self-control and independence, concentration and perseverance and listening skills
- Manage classes effectively, ensure quiet, orderly working routines and environment
- Support the transition from Reception to KS1 and from KS1 to KS2
- Be a positive role model and team player

Curriculum Development

- Take responsibility for at least one subject

- Contribute to the whole school's planning activities and training
- Participate as required in the review, development and management of curriculum activities
- Contribute consistently to the school's wider and extra-curricular provision and ethos

Monitoring, Assessment, Recording and Reporting

- Mark and monitor pupils' work regularly and set targets for progress
- Assess and record pupils' progress and keep records
- Prepare and present informative reports to parents

This job description may be amended at any time following discussion between the Headteacher and member of staff. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in the job description.

Person Specification for Primary School Class Teacher

	Essential	Desirable
Qualifications and Professional Development	<ul style="list-style-type: none"> - Qualified Teacher Status - Proven experience of teaching in KS1 or KS2 - Degree in Education/PGCE - Mixed age classes experience 	<ul style="list-style-type: none"> - Evidence of recent additional training and commitment to continuing professional development
Teaching Experience	<ul style="list-style-type: none"> - Commitment to personal welfare and safeguarding of children - Ensure the consistent implementation and delivery of the curriculum for all pupils - A highly professional approach to work and a passion for teaching - Up to date and working knowledge of the National Curriculum - Knowledge of appropriate resources and strategies which support outstanding teacher and learning opportunities - Excellent classroom management skills - The ability to manage behaviour effectively including the promotion of learning behaviours 	<ul style="list-style-type: none"> - Strategies for developing a creative curriculum - Geography - History - PE
Skills and Personal Characteristics	<ul style="list-style-type: none"> - Commitment to the broader life of the school - Ability to establish positive links with parents - Ability to communicate effectively (both orally and in writing) with a variety of audiences - Professional at all times - Self-motivated - Adaptable, organised and resourceful 	