



Primary RE Leader/Class Teacher Job Description

RE Leader

- To be responsible to the Headteacher and colleagues for the monitoring of teaching and learning, assessment and planning of Religious Education based on the development of the children at each stage. Monitoring should include classroom observation, book scrutiny, planning, and discussion with pupils and staff.
- To manage resources and facilities for Religious Education including prayer and liturgy.
- To liaise with Salford Diocese Department for Education particularly through attendance at the RE Leaders meetings, and inform the Headteacher and colleagues of current standards and developments within Religious Education.
- To attend appropriate training and formation for Religious Education, keep up-to-date with current developments and feed these developments back to staff.
- To advise individual colleagues and induct new members of staff as required on the Religious Education curriculum and teaching methods.
- To introduce and implement the new Religious Education Directory *To know You more clearly* in preparation for the school's Catholic School Inspection in the 2026-27 academic year and support staff during the transition period.
- To encourage discussion and enquiry about Religious Education and formation throughout the Catholic life of the school.
- In consultation with the headteacher, to communicate with parents, governors and the parish community regarding the Catholic life of the school and Religious Education.
- To liaise with other primary and secondary colleagues.
- Working with the Headteacher and colleagues, to undertake a regular review of Religious Education, including prayer and liturgy, in line with the school development plan.
- To facilitate in-house moderation of pupils' books.
- To be familiar with the current Catholic School Inspection framework and to consult with the headteacher to complete the school's Catholic School Evaluation Document (CSED).
- To keep up to date with changes at a diocesan and national level for Religious Education.

Class Teacher

- Fulfil the Conditions of Employment for School Teachers as laid down in the Pay and Conditions Act 1991 and subsequent amendments.
- Provide a well-managed, stimulating and effective learning environment for children.
- Prepare curriculum plans and programmes of work, which are appropriate to the needs, experience and knowledge of pupils.
- Deliver each pupil's entitlement to a broad and balanced curriculum.
- Work towards continuity in planning, evaluations and records, especially at times of transition.
- Contribute to whole school curriculum development and to reflect such initiatives in classroom planning and practice.
- To participate in professional development initiatives established by the school, diocese and by the local authority.
- To develop and maintain relationships with parents as partners in their children's learning.
- To work co-operatively within the staff team.