



Somerset Bridge Primary School  
Aspire - Brave - Care - Collaborate

## Job description: Primary Classroom Teacher

### Job details

**Salary:** Main Pay Spine

**Hours:** Full Time

**Contract type:** Fixed Term – Maternity Cover

**Reporting to:** Headteacher/Deputy Headteacher

### Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards
- Take responsibility for the children in their class, ensuring that their pastoral and welfare needs are met
- Participate fully as a member of the school team and work positively and co-operatively towards the strategic aspirations of the school

### Duties and responsibilities

#### Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned children, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of children
- Evaluate own teaching critically and use this to improve effectiveness
- Set high expectations which inspire, motivate and challenge children
- Promote good progress and outcomes by children; providing regular supportive feedback
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests
- Lead a curriculum area as requested by the Headteacher

#### Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

### **Health, safety and discipline**

- › Promote the safety and wellbeing of children
- › Maintain good order and discipline among children to ensure a good and safe learning environment
- › Manage behaviour effectively in accordance with the school's behavior management framework; being mindful of maintaining children's self esteem

### **Professional development**

- › Take part in the school's appraisal procedures
- › Take part in further training and development in order to improve own teaching
- › Take part in the appraisal and professional development of others, where appropriate
- › Actively engage in any training or development provided to ensure school compliance with statutory or policy requirements, for example in Health and Safety, GDPR, Safeguarding etc ..

### **Communication**

- › Communicate effectively with children, parents and carers
- › Maintain relevant class and curriculum page on the school website
- › Contribute to wider school communication, for example newsletters

### **Working with colleagues and other relevant professionals**

- › Collaborate and work with colleagues and other relevant professionals within and beyond the school
- › Develop effective professional relationships with colleagues

### **Personal and professional conduct**

- › Uphold public trust in the profession; model and maintain high standards of personal presentation, ethics, conduct and behaviour, within and outside school
- › Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality

### **Management of staff and resources**

- › Direct and supervise support staff assigned to them, and where appropriate, other teachers
- › Contribute to the professional development of other teachers and support staff
- › Deploy resources delegated to them

### **Safeguarding**

- › Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- › Work with the designated safeguarding lead (DSL) to promote the best interests of children, including sharing concerns where necessary
- › Promote the safeguarding of all children in the school

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

## Person specification – Primary Classroom Teacher

CRITERIA	QUALITIES – ESSENTIAL	QUALITIES - DESIRABLE
<b>Qualifications and experience</b>	<ul style="list-style-type: none"> <li>• Qualified teacher status</li> <li>• Honours Degree</li> <li>• Successful primary teaching experience</li> </ul>	<ul style="list-style-type: none"> <li>• Recent and relevant CPD</li> </ul>
<b>Skills and knowledge</b>	<ul style="list-style-type: none"> <li>• Knowledge of the National Curriculum</li> <li>• Knowledge of effective teaching and learning strategies</li> <li>• A good understanding of how children learn</li> <li>• Ability to adapt teaching to meet children’s needs</li> <li>• Ability to assess children’s work accurately and provide effective feedback</li> <li>• Knowledge of guidance and requirements around safeguarding children</li> <li>• Knowledge of effective behaviour management strategies</li> <li>• Good ICT skills, particularly using ICT to support learning</li> <li>• Ability to work effectively as part of a team</li> <li>• Ability to build and maintain positive relationships with the whole school community</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of leading an area of the curriculum</li> <li>• Knowledge and understanding of ‘Talk for Writing’ strategies</li> </ul>
<b>Personal qualities</b>	<ul style="list-style-type: none"> <li>• A commitment to getting the best outcomes for all children and promoting the ethos and values of the school</li> <li>• High expectations for children’s attainment and progress</li> <li>• Ability to work under pressure and prioritise effectively</li> <li>• Commitment to maintaining confidentiality at all times</li> <li>• Commitment to safeguarding and equality</li> </ul>	

**Notes:** This job description may be amended at any time in consultation with the postholder.

**Headteacher signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Postholder’s signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_