S† Lawrence Church of England (Voluntary Aided) Primary School
Napton-on-the-Hill CV47 8LU
01926 812447
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www.stlawrenceprimaryschool.co.uk
Head teacher: Mrs Bethan Hanna

CLASS TEACHER

Job Purpose:

The Class Teacher will:

teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;

maintain the positive ethos and core values of the school, both inside and outside the classroom;

contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors;

have a working knowledge of:

- the national conditions of employment for schoolteachers as set out in the current copy of the School Teachers' Pay and Conditions Document;
- the national standards for Qualified Teacher Status.

Duties:

The Class Teacher will:

- implement agreed school policies and guidelines;
- support initiatives decided by the Head teacher and staff;
- plan appropriately to meet the needs of all pupils, through differentiation of tasks;
- be able to set clear targets, based on prior attainment, for pupils' learning;
- provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
- keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning;
- report to parents on the development, progress and attainment of pupils;
- maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy;
- take part in and contribute to meetings that relate to teaching/curriculum; cooperate with and, where appropriate, advise the head teacher and other colleagues in the review, development and management* of a subject in the school;
- communicate and co-operate with specialists from outside agencies;
- plan for, organise and direct the work of support staff within the classroom;
- participate in the performance management system for the appraisal of their own performance, or that of other teachers.

* management in this context means acting as a point of contact or a conduit. It does not imply having responsibility or being accountable for the teaching and learning of the subject across the school.