

# Applicant Pack

To be read in conjunction with our 'Join our staff' brochure



Outstanding Achievement for All

## Job Advert

At Malin Bridge we aim to ensure that every child has the best possible education so that they have the skills, knowledge, qualities and values that they will need to reach their full potential in life. Everyone at Malin Bridge works collaboratively to ensure that all children are given every opportunity to enjoy learning, to thrive in a happy, stimulating, vibrant community school. This was verified by our 'Outstanding' Ofsted result.

Malin Bridge Primary School is part of Chorus Education Trust, and as such all appointees may be required to work at any Trust site in the future. Chorus Education Trust is proud to support flexible working arrangement.

You can view the school website at: <http://www.malinbridgeprimary.co.uk/>

### **Primary Teacher (2 posts) – KS1 or KS2**

**Salary: M1 to M2 (£28,000 - £29,800)**

**Full Time**

**Permanent**

**To start: September 2023**

### **About this vacancy**

The successful applicant will teach in either KS1 or KS2 and our priority is to find someone who has a passion for teaching, loves working with children, has a strong ethic that is matched with an equally strong sense of fun. Staff retention is exceptionally high at Malin Bridge and this is a reflection of the investment we make in people to ensure that they feel supported and developed to offer our children the best possible education.

This post would suit a newly/recently qualified teacher.

Benefits include:

- Shared planning and resources preparation as well as many other systems that focus on reducing workload.
- A vibrant staff that support each other.
- Exceptional children and families that value the effort teachers put into making Malin Bridge a wonderful school.
- CPD support from one of the largest Teaching Schools, the Sheffield Teacher Training Alliance, throughout your career.
- Opportunities to develop skills and experience as part of a growing, local Trust.
- There will be no need to go elsewhere – your career will flourish with us.

## To apply

The full application pack is available from [www.chorustrust.org/vacancies](http://www.chorustrust.org/vacancies) and completed Chorus Trust application forms should be sent to Jill Rishworth (Trust HR Officer) at: [recruitment@chorustrust.org](mailto:recruitment@chorustrust.org)

Please note that CVs and Sheffield City Council application forms will not be accepted. Applicants are welcome to discuss any aspect of the role with the Headteacher or Deputy Headteacher.

Potential candidates are welcome to visit the school for a tour. Tours are being conducted as follows:

Thursday 30 March: 9.00am / 1.30pm

Tuesday 18 April: 9.00am / 1.30pm / 4.00pm

Please contact the school office on 0114 2341379 to book a place.

Within the suitability for the role section of your application please answer the following questions:

- What are the features of great lessons?
- How do you ensure all children are included and challenged within a class?
- How will your personality benefit Malin Bridge?

Deadline for applications: **11.59pm on Thursday 20 April 2023.**

Interviews to be held: **week commencing 1 May 2023.**

*The successful candidate will be required to complete a Disclosure & Barring check in line with the Rehabilitation of Offenders Act (ROA) 1974 (Exceptions) Order 1975 and the Police Act Regulations.*

*At Chorus Trust we are committed to the Safeguarding of all our pupils, please visit our website to access our Safeguarding & Child Protection policy <https://www.chorustrust.org/policies>*

## Job Description: summary

<b>Post title:</b>	<b>Primary Teacher</b>
<b>Group:</b>	M1 – M2
<b>Salary point range:</b>	M1 – M6 & UPS1 – UPS3
<b>Reporting to:</b>	Senior Leadership Team & Headteacher
<b>Line Manager of post holder (if different):</b>	Phase Teacher
<b>Post holder will work with:</b>	All Teaching and Support staff within the School and across the Trust.
<b>Holiday and sickness relief:</b>	By and for other teaching colleagues.
<b>Purpose of job:</b>	To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum. To support the pupil's personal development, meet individual pupil's needs and ensure that all children are safe.
	This post may work across the Trust schools.
<b>Version revised:</b>	February 2023

## Job Description: duties

The post holder must at all times carry out his/her responsibilities within the spirit of the School and Trust policies and within the framework of legislation relating to Academies and Education, with particular regard to the statutory responsibilities of the Trust and the Governing Body of the School.

The job description should be read alongside the range of professional duties of teachers as set out the Teachers' Pay and Conditions Document. The post-holder will be expected to undertake duties in line with the professional standards for qualified teachers and uphold the professional code of the Department for Education.

The specific duties and responsibilities include but are not limited to:

### Teaching

- Plan and teach lessons to the classes they are assigned to teach within the context of the school's plans, curriculum and schemes of work.
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils.
- Participate in arrangements for preparing pupils for external examinations.

### Whole school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures in such a way as to support the school's values and vision.
- Work with others on curriculum and/or pupil development to secure co-ordinated outcomes.
- Subject to paragraph 52.7 of the STPCD, supervise and so far as practicable teach any pupils where the person timetabled to take the class is not available to do so.

### Health, safety and discipline

- Promote the safety and well-being of pupils.
- Maintain good order and discipline among pupils.

### Management of staff and resources

- Direct and supervise support staff assigned to them and, where appropriate, other teachers.
- Contribute to the recruitment, selection, appointment and professional development of other teachers and support staff.
- Deploy resources delegated to them.

## Professional development

- Participate in arrangements for the appraisal and review of their own performance and, where appropriate, that of other teachers and support staff.
- Participate in arrangements for their own further training and professional development and, where appropriate, that of other teachers and support staff including induction.

## Communication

- Communicate with pupils, parents and carers.

## Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school.

## Support for the Trust / School (applies to all roles)

- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- Work in a flexible way to respond to the needs of the Trust and to fulfil other duties and responsibilities appropriate to the grade and role as and when required.
- Be aware of and support difference and ensure equal opportunities for all.
- Appreciate and support the role of other professionals.
- Attend and participate in relevant meetings as required.
- Contribute to the overall ethos/work/aims of the Trust/schools.
- Participate in relevant training, other learning activities and performance management as required.
- Team responsibilities: all staff are considered part of the overall Trust team and may be required to provide assistance to colleagues in other areas from time to time commensurate with the role, skillset and grade.

## Changes to these duties

The above duties are not exhaustive and the post holder may be required to undertake tasks, roles and responsibilities as may be reasonably assigned to them by the Headteacher.

The job description and allocation of particular responsibilities will be kept under review and may be amended via consultation with individuals, the Governing Body or Board of Trustees and/or Senior leadership team as required. Trade Union representation will be welcomed in any such discussions.

# Person Specification

**Job title: Primary Teacher**

REQUIREMENTS	Essential	Desirable	Assessment method A = application I = interview R = reference
<b>Qualifications</b>			
A relevant degree together with Primary PGCE or equivalent teaching qualification (or currently an ITT/GTP trainee).	✓		A
Evidence of commitment to CPD to support areas of the job role.	✓		A/I/R
Detailed knowledge and understanding of the current issues in English education.	✓		A/I/R
<b>Experience</b>			
Very good classroom practitioner with experience in KS1 or KS2 OR Successful placement(s) teaching in KS1 or KS2 (for applicants currently in training)	✓		A/I/R
Contribution to school beyond the classroom.	✓		A/I/R
Ability to devise new resources for learning.	✓		A/I/R
Knowledge and understanding regarding safeguarding, child protection and Prevent.	✓		A/I/R
Use of achievement information to inform classroom teaching.	✓		A/I/R
<b>Professional knowledge and understanding</b>			
An enthusiasm for innovation and developing teaching and learning.	✓		A/I/R
An excellent understanding of engagement and how to motivate students.	✓		A/I/R

A sound understanding of a range of teaching strategies and pedagogy.	✓		<b>A/I/R</b>
Detailed knowledge of current developments in education including the use of the Pupil Premium.	✓		<b>A/I/R</b>
Knowledge and experience of intervention strategies.	✓		<b>A/I/R</b>
<b>Professional skills</b>			
A high commitment to learning and achievement.	✓		<b>A/I/R</b>
A passion for education and making a difference.	✓		<b>A/I/R</b>
Excellent interpersonal, planning and organisational skills.	✓		<b>A/I/R</b>
The ability to collaborate with other staff.	✓		<b>A/I/R</b>
Willingness to contribute to the wider life of the school.	✓		<b>A/I/R</b>
Commitment to safeguarding and promoting the safety and welfare of young people.	✓		<b>A/I/R</b>
Ability to inspire confidence in and establish excellent relationships with pupils, teachers and parents.	✓		<b>A/I/R</b>