

Job Description & Person Specification

JOB DESCRIPTION

JOB TITLE	Class Teacher
EMPLOYER	University of Brighton Academies Trust
LOCATION (Academy)	The Blackthorns Primary Academy
RESPONSIBLE TO	Principal
RESPONSIBLE FOR	Teacher Main/ Upper Scale
MAIN PURPOSE OF THE JOB	To carry out the professional duties of a teacher as circumstances may require and in accordance with the school's policies under the direction of the Principal.

MAIN TASKS / KEY RESPONSIBILITIES

1	Planning, Teaching and Class Management
	<p>Plan and teach effectively, to ensure all pupils make at least expected progress by:</p> <ul style="list-style-type: none"> identifying clear teaching objectives and specifying how they will be taught and assessed; setting tasks which challenge pupils and ensure high levels of interest; setting appropriate and demanding expectations; setting clear targets, building on prior attainment identifying SEN or very able pupils; providing clear structures for lessons maintaining pace, motivation and challenge; making effective use of assessment and ensure coverage of programmes of study; ensuring effective teaching and best use of available time; maintaining discipline in accordance with the school's procedures and encouraging good practice with regard to punctuality, behaviour, standards of work and homework; using a variety of teaching methods to: <ul style="list-style-type: none"> match approach to content, structure information, present a set of key ideas and use appropriate vocabulary; use effective questioning, listen carefully to pupils, give attention to errors and misconceptions; select appropriate learning resources and develop study skills through library, I.C.T. and other sources; ensuring pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught; evaluating own teaching critically to improve effectiveness; ensuring the effective and efficient deployment of classroom support taking account of pupils' needs by providing structured learning; opportunities which develop the areas of learning identified in national and local policies and particularly the foundations for literacy and numeracy;

	<ul style="list-style-type: none"> encouraging pupils to think and talk about their learning, develop self-control and independence, concentrate and persevere, and listen attentively; using a variety of teaching strategies which involve planned adult intervention, first-hand experience and play and talk as a vehicle for learning.
2	Monitoring, Assessment, Recording, Reporting
	<ul style="list-style-type: none"> assess how well learning objectives have been achieved and use them to improve specific aspects of teaching; mark and monitor pupils' work and set targets for progress; assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving undertake assessment of students as requested by examination bodies, departmental and school procedures; prepare and present informative reports to parents.
3	Curriculum Development
	<ul style="list-style-type: none"> Have lead responsibility for a subject or aspect of the school's work and develop plans which identify clear targets and success criteria for its development and / or maintenance; contribute to the whole school's planning activities.
<p>This Job Description is correct at the time of print and gives the main responsibilities and tasks of the role. These may however be changed or added to as appropriate.</p> <p>There may also be the need for staff to undertake additional duties from time to time, appropriate to the level of the post. Should these additional tasks become a frequent part of the role, the job description will be revised through consultation with the post holder.</p>	
Date: 17 February 2020	
Additional Information	
<ul style="list-style-type: none"> This post is subject to an Enhanced Criminal Record Check This post is exempt from the Rehabilitation of Offenders Act (1974) – applicants must be prepared to disclose all criminal convictions and cautions including those that would otherwise be spent under the Act. 	
<p>University of Brighton Academies Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.</p>	

PERSON SPECIFICATION

Post Title: Class Teacher		
Requirements	Essential (E) or Desirable (D)	To be identified by application form (AF) or interview (I)
Qualifications: Newly Qualified Teacher Status	E	AF
Experience: Teaching experience in a KS1 class at primary school Use of varied teaching styles to promote active learning	E E	AF/I AF/I
Skills: Communication Listening Organisation	E E E	I I AF/I

Problem solving	E	I
Monitoring and evaluation	E	AF/I
Knowledge:		
ICT	E	AF/I
Understanding of school data	E	AF/I
Behavioural strategies	E	AF/I
Ability to:		
Work as a team	E	AF/I
Prioritise and work to deadlines	E	AF/I
Self-motivate	E	I
Have high expectations	E	AF/I
Lead and motivate staff	E	AF/I
Have a good understanding of assessment for learning	E	I
Evidence of successfully implementing strategies for raising standards	E	I
Knowledge of APP		
Ability to communicate effectively	E	AF/I
To have a:		
Calm and supportive approach to children, staff and parents	E	I
Commitment to the ethos of the school	E	I
Willingness to participate in and contribute to the whole life of the school	E	I
Personal Qualities:		
Enthusiastic, energetic and eager to progress	E	I
Self-reflective	E	I
Flexible and adaptable	E	I
Integrity, loyalty, sensitivity	E	I