



## Job Description

### Primary Teacher in English

#### Post Details

Salary: MPS1 - UPS3 (£28,000 to £43,6854 per annum pro rata)

Hours: 21 hours (55-60%)

Contract type: part-time

Commencing: 1st September 2023

Reporting to: Head of Primary

#### Europa School UK

The Europa School specialises in Languages and Sciences and offers multilingual, multicultural education, leading ultimately to the International Baccalaureate. We are currently transitioning from the European Schools Curriculum to the International Baccalaureate Middle Years Programme and during this phase our students will sit GCSEs in English Language and Maths. It is an all-through free school of pupils aged 4 to 19.

#### Job Description

##### Main responsibilities

The teacher will:

- Support the vision of the school and be prepared to work closely with colleagues in sharing the programme. In Primary half the week is taught through English and half taught through German, French or Spanish
- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

##### Duties and responsibilities:

##### Teaching

- Plan and teach well-structured lessons in English to assigned classes, following the school's curriculum based on the European Schools curriculum with elements of the national curriculum.
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Embrace the immersion teaching model for languages



### **Whole-school organisation, strategy and development**

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

### **Health, safety and discipline**

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

### **Professional development**

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Where appropriate, take part in the appraisal and professional development of others

### **Communication**

- Communicate effectively with pupils, parents and carers
- Communicate with your partner teacher with whom you will share the class
- Communicate with the other English language teachers to ensure a smooth transition between the years

### **Working with colleagues and other relevant professionals**

- Work closely with your partner teacher in sharing the class, collaborate on themes and topics as well as learning goals
- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

### **Personal and professional conduct**

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.



## Person Specification

Criteria	Qualities
<b>Qualifications and experience</b>	<ul style="list-style-type: none"> <li>Qualified teacher status or the equivalent status from a country with mutual recognition <a href="https://teacherservices.education.gov.uk/MutualRecognition/">https://teacherservices.education.gov.uk/MutualRecognition/</a> (please explain in detail and provide website references)</li> <li>Degree</li> </ul>
<b>Skills and knowledge</b>	<ul style="list-style-type: none"> <li>Minimum English level – C2</li> <li>Knowledge of effective teaching and learning strategies</li> <li>A good understanding of how children learn</li> <li>Ability to adapt teaching to meet pupils' needs</li> <li>Ability to build effective working relationships with pupils</li> <li>Knowledge of guidance and requirements around safeguarding children</li> <li>Knowledge of effective behaviour management strategies</li> </ul>
<b>Personal qualities</b>	<ul style="list-style-type: none"> <li>A commitment to the bilingual and multicultural ethos of the school</li> <li>A commitment to getting the best outcomes for all pupils</li> <li>High expectations for children's attainment and progress</li> <li>Ability to work under pressure and prioritise effectively</li> <li>Commitment to maintaining confidentiality at all times</li> <li>Commitment to safeguarding and equality</li> </ul>

## For more information

If you would like further information, please contact: Anna Cole-Morgan (HR Manager) who will be happy to answer any questions about the school and the post. Visits can also be arranged.

Email: [applications@europaschool.uk](mailto:applications@europaschool.uk)

Please complete the application form, we do not accept CVs.

Deadline: See Website

Europa School UK, Thame Lane, Abingdon, OX14 3DZ, UK Tel: +44 (0)1235 524060

Due to this post having access to children and/or vulnerable adults, successful candidates will be required to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from taking up a post, as all cases are judged individually according to the nature of the role and information provided. The Europa School UK is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Applicants must be eligible to work in the UK.