

KS2 Teacher

Harpfield Primary Academy

January 2025



**HARPFIELD
PRIMARY
ACADEMY**
*Creative
Education
Trust*



Dear Colleague

Thank you for your interest in the role of KS2 Teacher at Harpfield Primary Academy.

Harpfield Primary Academy joined Creative Education Trust in April 2015. We are a single form entry school from Nursery to Year 6.

As an academy sponsor, Creative Education Trust is focused on the quality of the educational experience it provides for its students. All of our schools that have been visited by Ofsted since joining the Trust are now rated 'good', having previously been 'inadequate' before joining the Trust.

As a smaller academy we have the privilege of being able to form fantastic relationships with staff and children. It is important to us as an academy to provide a broad and balanced curriculum. In this way, we provide our children with a wealth of experiences to find out where their strengths and interests lie.

At Harpfield Primary Academy, we want each child to be ambitious, successful and most importantly; happy. Children should leave us well equipped for high school and beyond and confident enough to handle the challenges of the wider world; academically and socially. We believe in providing the best possible start to education for all of our children.

Our vibrant school can be sampled on our website. We look forward to the chance to meet you and the opportunity to show you what we have to offer.

I look forward to receiving your application.

Yours sincerely,

Jemma Adlington
Headteacher

“Harpfield Primary Academy provides each and every child an opportunity to blossom.”

You can find out more at:
www.creativeeducationtrust.org.uk

ABOUT CREATIVE EDUCATION TRUST



Creative Education Trust inspires and enables young people to build successful lives on foundations of learning, resilience and employability. We believe that a rewarding educational experience and the highest possible qualifications are the best way to ensure social mobility for young people.

Creative Education Trust is a growing multi-academy trust educating over 13,000 children in England. It was established in 2010 to work in England's post-industrial cities and coastal towns: areas of economic disadvantage and with a history of academic underachievement. We transform these schools by integrating a knowledge-rich curriculum with skills and creativity.

Creative Education Trust defines creativity as the ability to find connections between the things we know and turn these connections into new ideas and action. The academic arts and the sciences, practical subjects and life skills all need this creativity, and creativity is valued highly by employers. Our staff and expert advisers use imaginative methods for linking knowledge across subject boundaries, fostering personal development and resilience and developing practical skills that prepare students for their transition to adult life and employment.



Our Mission

To give every child in our schools the best possible start in life through excellent education and wide-ranging co-curricular opportunities

Our Vision

To send out into the world educated, creative, confident and responsible young people, who can succeed in their ambitions and make their communities better places

Our Values

Ambition

We are ambitious in everything because only the best will do

Excellence

We do not stop at 'good enough'

Creativity

We connect our knowledge in innovative ways

Resilience

When the going gets hard, we up our game and reach our goal

Inclusion

Every child and every colleague matters – we will work for and with them all

Respect

We value the ideas of others and make sure all voices are heard

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ABOUT HARPFIELD PRIMARY ACADEMY



Harpfield Primary Academy is a successful one-form entry primary school in an area of rich cultural diversity.

Our children are encouraged to be open, friendly and honest and we aim to ensure that pupils make outstanding progress during their time with us. We pride ourselves on our close relationships with all our parents and carers.

Our vision for the curriculum is to challenge each child to reach their full intellectual, creative, physical and emotional potential through a fully integrated curriculum. We encourage ALL children to become independent, life-long learners by developing intellectual curiosity, a thirst for discovery and achievement, a sense of understanding and compassion for others and the courage to act on their beliefs. We strive to create a diverse community that fosters mutual respect and social responsibility, enhanced by a strong partnership between home and school.

At Harpfield Primary Academy we offer:

- A friendly school where staff and children offer a warm welcome.
- A newly refurbished Early Years unit with good outdoor facilities.
- Well-equipped ICT with devices available in all classrooms and interactive screens in all rooms
- A specialist music/drama workroom with a specialist music teacher
- A large outdoor environment with excellent recreation facilities and two forest school areas
- Changing facilities and showers for PE and games lessons
- Access to a range of in-school support facilities including Speech Therapist and Younger Minds
- A wide range of extra-curricular clubs run by all members of staff.



‘The school is a well-led and stimulating place in which to work and learn and has continued to improve since the last inspection.’

OFSTED GOOD – MARCH 2019

SUPPORT FOR OUR STAFF

We are committed to providing our academy leaders with the highest quality support and challenge to ensure that their schools excel and give our students the education they deserve.

Our Principals and Headteachers have a good deal of autonomy as school leaders within a framework developed collaboratively with our Director of Education and our Director of Standards and Primary Education.

Each of the Creative Education Trust's schools benefits from a comprehensive programme of support and challenge, including working with former HMIs.

Creative Education Trust places a strong emphasis on CPD for teachers and for senior and middle leaders. We run a regular programme of training events to improve teaching performance and also provide focused management development and one-to-one coaching opportunities. We have an active cross-trust group on the Teaching Leaders programme and use Future Leaders and Teach First extensively.

We believe it is very important that each of our academies plans in such a way that financial and human resources are deployed to support their educational strategies fully. This is supported by our experienced Head Office team, who are available to advise on financial planning, audit, HR, legal and property matters either directly or by referral to our professional advisors.

Each of our Headteachers is a member of the Headteachers' Forum that meets regularly to help Creative Education Trust develop its ethos and strategy, and to share their professional expertise. As the network of Creative Education Trust schools grows, this forum has increasing value as a means of professional development and problem solving.

There are also a number of cross-group, phase leader and year-specific forums.



You can find out more at:
www.creativeeducationtrust.org.uk

KS2 TEACHER

JOB DESCRIPTION AND PERSON SPECIFICATION

LOCATION

Harpfield Primary Academy, Hartshill, Stoke-on-Trent

SALARY

MPS

THE ROLE

To support our Upper Key Stage Two pupils through targeted small group interventions, booster sessions, and occasional whole-class teaching. The role is designed to help pupils reach their full potential by addressing learning gaps, extending high-achievers, and fostering confidence and engagement in their studies.

REPORTING TO

The post will report to the Headteacher.

TEACHING AND LEARNING

- Deliver high-quality small group teaching sessions tailored to the needs of pupils, focusing on core subjects such as English and Mathematics.
- Plan and conduct booster sessions aimed at improving performance in specific areas, including SATs preparation.
- Provide whole-class teaching as required, following the school's schemes of work and curriculum plans.

PLANNING AND ASSESSMENT

- Design and adapt lesson plans to meet the diverse needs and abilities of pupils within intervention groups.
- Monitor pupil progress and provide regular feedback to the class teacher and relevant stakeholders.
- Contribute to the assessment of pupils' progress, identifying areas for improvement and implementing strategies to address them.

COLLABORATION AND COMMUNICATION

- Work closely with class teachers and the SENCo to ensure interventions are aligned with pupils' prior knowledge and overall learning objectives.

- Maintain clear communication with parents/carers about their child's progress in booster sessions and interventions.
- Participate in staff meetings, CPD sessions, and collaborative planning opportunities.

CLASSROOM ENVIRONMENT

- Create a positive, inclusive, and engaging learning environment for small groups and whole-class teaching sessions.
- Support pupils in developing self-confidence, resilience, and a love for learning.

Manage behaviour effectively to ensure a good and safe learning environment:

- Implement whole school strategies to support behaviour for learning.
- Carry out morning and break time duties as directed.
- Establish a framework for discipline with a range of strategies using praise, sanctions and rewards consistently and fairly.
- Maintain good relationships with pupils, exercising the appropriate authority.
- Be a positive role model and consistently demonstrate the positive attitudes, values and behaviour which are expected of pupils.
- Promote and safeguard the welfare of all pupils within the school, raising any concerns in accordance with the school's protocols and procedures.

Fulfil wider professional responsibilities:

- Take opportunities to develop professionally and share good practice to develop consistently high standards of teaching and learning.
- Work collaboratively with our partner schools to support pupil's transition.
- Facilitate the work of support staff to enhance pupil's progress.
- Work collaboratively with parents and carers to support pupil's progress.
- Support pupils to develop wider key skills.
- Uphold all school and Creative Education Trust policies.
- Attend and actively participate in meetings.

You can find out more at:

www.creativeeducationtrust.org.uk

- Make a positive contribution to the wider life and ethos of the school.

This job description is not necessarily a comprehensive definition of the post. It will be reviewed at least once a year and it may be subject to modification or amendment at any time after consultation with the holder of the post. The duties may be varied to meet the changing demands of the school at the reasonable discretion of the Headteacher.

Creative Education Trust is committed to safeguarding and promoting the welfare of our children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be required to undertake relevant safeguarding checks in line with Government safer recruitment guidelines.

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	ESSENTIAL	DESIRABLE
QUALIFICATIONS	<ul style="list-style-type: none"> • Qualified Teacher Status (QTS) or equivalent. 	<ul style="list-style-type: none"> • Masters Degree in Education.
EXPERIENCE	<ul style="list-style-type: none"> • Proven experience in teaching Upper Key Stage Two, with a strong understanding of the curriculum. • A good concept of recent curriculum changes 	<ul style="list-style-type: none"> • Experience delivering interventions or small group support
KNOWLEDGE AND UNDERSTANDING	<ul style="list-style-type: none"> • Understanding of the National Curriculum KS2 • Good awareness of Phonics (e.g. Read, Write, Inc.) • Strong subject knowledge in English and Mathematics. • Ability to plan and deliver differentiated lessons that cater to varying abilities. • Excellent communication and interpersonal skills to engage pupils, staff, and parents effectively. • Competence in assessing and tracking pupil progress. 	<ul style="list-style-type: none"> • Specific expertise and enthusiasm for planning and teaching a creative, cross curricular approach. • Understanding of strategies and methodologies for quality first teaching
EQUAL OPPORTUNITIES	<ul style="list-style-type: none"> • A demonstrable commitment to supporting and promoting safeguarding, student welfare, equality and diversity. 	
SAFEGUARDING	<ul style="list-style-type: none"> • A thorough understanding of up-to-date safeguarding requirements and best practice. • Candidates must demonstrate an understanding and acknowledgement of the individual's responsibility for promoting and safeguarding the welfare of children and young people. 	<ul style="list-style-type: none"> • Experience with safeguarding young children/vulnerable adults within an educational setting. • Safeguarding trained. • Empathetic and approachable.
OTHER REQUIREMENTS	<ul style="list-style-type: none"> • Confident and efficient in managing classes and behaviour. • Focused on ensuring all children make progress. • Ability to relate to young people and adults in an empathetic manner. • Demonstrable experience of building effective relationships. • Demonstrates resilience, motivation and commitment to driving up standards of work and achieving excellence. • Ability to respond swiftly and effectively to the unexpected. • Excellent communication skills, both orally and in writing e.g. letters and reports. 	<ul style="list-style-type: none"> • Demonstrate an absolute commitment to CPD within the last 12 months

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