



JOB DESCRIPTION – PMLD TEACHING ASSISTANT

Grade:	NJC 19 – 22 (pro-rata)
Hours:	TBC
Responsible to:	Green (PMLD) Pathway Co-Ordinator
Job Purpose:	To support the Green Pathway Co-Ordinator in the day-to-day running of the pathway
Main Responsibilities:	Offering holistic and bespoke support across the pathway To offer advice, guidance and support to class teachers, as directed by Pathway Co-Ordinator

As a PMLD Teaching Assistant, you would be required to:

1. Provide a dynamic approach to supporting your colleagues on the pathway (e.g. supporting lunchtimes, covering experiential sessions, managing key transition points across the day)
2. Prepare resources for interventions and experiential learning, following our bespoke PMLD Curriculum
3. Help with the administration and recording of medicines across the pathway, as directed by Pathway Co-Ordinator and Class Lead
4. Regularly lead a class for up to one day each week, to cover PPA entitlement
5. To have the flexibility and willingness to work in all areas of the Pathway irrespective of age or ability of students
6. To work with Class Leads on the planning, implementation, assessment and evaluation of educational programmes.
7. To be able to contribute to the writing of Annual Review reports.
8. To attend professional meetings regarding a pupil within the class, if required.
9. To work with other professionals on the implementation of programmes for individual pupils
10. Using specialist knowledge and training to adapt and/or interpret lessons, programmes, and instructions to pupils from teachers and therapists, including the use of sophisticated communication aids and IT support.
11. To take an active role in completing and using all training provided by The Avenue School.
12. To enhance lines of communication by attending staff meetings, departmental meetings and INSET days where appropriate, and sharing content with colleagues.
13. Adhere to The Avenue School's Health and Safety requirements

Signed Date