**JOB DESCRIPTION**

**Teacher of English**

**Job Purpose**

* To ensure that high quality learning takes place, to enable good and outstanding

pupil progress through effective teaching

* To promote and deliver high quality extra curricular learning
* To actively participate in activities in support of the aims of the Academy

**Safeguarding**

* To be familiar with and follow all Academy policies in particular those related to

safeguarding

* To promote the welfare of children

**Accountable to:** Head of Faculty

**Accountable for:** Learning, progress, outcomes, safety and welfare of pupils, both

in classes taught and within a designated pastoral group

**Key Accountabilities:**

**Curriculum**

* To ensure the delivery of high quality teaching and learning opportunities for the

pupils of The Joseph Whitaker School

* To prepare and teach appropriate, engaging and challenging lessons
* With the Head of Faculty, to review systematically, change and modify the curriculum as necessary
* To ensure that ICT is an integral part of the curriculum
* To contribute towards the production of schemes of work and programmes of

study for each year group

* To keep abreast of current developments in the educational field to enable

effective curriculum planning

* To assess pupils’ work and report on progress as required
* To work with other Faculties as appropriate

**Faculty**

* To promote pupil progress and well-being with due regard for discipline, health

and safety

* To ensure that the environment of the Faculty and teaching areas are always

of a high quality and contribute to the environment of the Academy

* To participate and contribute to appropriate meetings, staff

development, performance management and Academy routines and duties

**Pastoral**

* To take responsibility for the effective care and guidance of a tutor group
* To effectively monitor the academic performance of pupils within a designated

tutor group

**Community**

* To work closely with parents and other members of the community where

appropriate

* To promote the Academy within the community
* To work with partner primary schools, Further Education and Higher

Education establishments to ensure successful transfer of pupils, in conjunction

with other staff

**As a member of staff at The Joseph Whitaker School you are expected:**

* To work in accordance with, and in support of the Academy’s vision and values
* To contribute to the Academy’s ethos by setting a good example to colleagues

and young people

* To take part in performance management activities and reviews as required

by the Academy’s policy and use the process to develop your personal and

professional effectiveness

**PERSON SPECIFICATION**

**Teacher of English**

**ESSENTIAL DESIRABLE**

|  |  |  |
| --- | --- | --- |
|  | **Essential** | **Desirable** |
| **QUALIFICATIONS** | * Well-qualified   graduate in English  • Awareness of current  developments within  education and the  Faculty area |  |
| **SAFEGUARDING** | * Full understanding of   the Safeguarding  requirements and how  teachers promote the  welfare of children  • Enhanced DBS and  validated references  • Eligibility to work in  the UK | * Child Protection   Training |
| **TEACHING**  **EXPERIENCE**  **(including Teaching**  **Practice)** | • Experience at KS3  and KS4  • IT literate, making  use of ICT to enhance  teaching  • Using statistical data  to inform teaching  and improve learning  • Experience of tutoring  pupils in a pastoral  capacity | * Up to date knowledge of examination specification * Experience at KS5 * Commitment to extra curricular activities |
| **PERSONAL QUALITIES** | • Excellent  communicator, both  orally and in writing  • Commitment to  raising achievement  • An innovative and  positive attitude  • Ability to work as part of a team |  |