

RAIS MANAGER

Permanent Contract (FTE 1.00)

Required for: January 2025

Candidate Information Pack



“The central aim of Dene Magna is that every learner shall achieve their maximum potential and enjoy the process”



Forest of
Dean Trust

Part of the Forest of Dean Trust (April 2020)



Dear Applicant,

At Dene Magna School, we are driven by our core belief that *“each and every learner shall achieve their maximum potential and enjoy the process.”* This ethos shapes everything we do and is central to the success and spirit of our school. We are exceptionally proud of our achievements as an oversubscribed and high-performing 11-18 school that also possesses the unique character, personality, and soul that make Dene Magna such a special place to work and learn.

As the founding member of the Forest of Dean Trust, alongside our partner schools, Drybrook Primary School and Forest View Primary School, we work closely together to provide an enriching educational experience for our students. Located in one of the most beautiful and tranquil settings in the country, Dene Magna is easily accessible from Cheltenham, Gloucester, Hereford, Bristol, and surrounding areas, making it an ideal location for your next career move.

At Dene Magna, we are seeking a passionate and dedicated individual who has a genuine interest in the education and development of young people. The successful candidate will place teaching and learning at the heart of their work and will be committed to fostering an environment where all students are encouraged to achieve their best.

We need someone who will actively promote the ethos of Dene Magna, with a strong focus on high achievement for all students. The ideal candidate will possess the natural ability to empathise with students' individual needs while maintaining a firm but fair approach to discipline and expectations. Your ability to connect with students, support their growth, and inspire them to reach their full potential will be key to your success in this role.

We warmly invite you to contact us for an informal chat if you would like to know more about the role and our school community. You can reach us at 01594 546030 or via email at vacancies@fodt.co.uk.

To apply, please download the application form from the vacancies page of our website and submit it along with a cover letter outlining why you believe you are the ideal candidate for this position. Please send your completed application to vacancies@fodt.co.uk by the closing date. Suitable candidates will be invited to interview accordingly. This is an opportunity not to be missed, and we can't wait to hear from you!

Yours sincerely

A handwritten signature in black ink that reads "Declan Mooney". The signature is written in a cursive, flowing style.

Declan Mooney
Headteacher of Dene Magna School

JOB DESCRIPTION

Title:	RAIS Manager
Reports to:	Director of SEN
Hours:	32.5 per week, teaching hours, Monday to Friday
Salary:	£21,731 - £28,914 per annum (grades UQ1 - UQ4)

MAIN PURPOSE

The Raising Achievement in School (RAIS) Manager is responsible for supporting reintegration back into school life and helping students to feel comfortable and confident returning to school and continuing with their learning in mainstream lessons. During their time in RAIS, the RAIS Manager will work with the young person in addressing the circumstances that may have caused their absence or disengagement from lessons, such as medical issues, anxiety, or trauma. They will support them in dealing with these circumstances in the best possible way and help students develop strategies to help them continue with their studies and eventually thrive in lessons.

Identified students referred to RAIS will access a number of sessions in the RAIS classroom, depending on their individual needs, as part of their timetabled week. This role involves developing and implementing strategic reintegration plans tailored to each pupil's needs, ensuring a smooth and successful transition back into lessons. The manager will work closely with students, families, educational staff, and external agencies to coordinate support, monitor progress, and adjust plans as needed to promote successful outcomes.

The RAIS Manager will provide effective support to teachers working alongside them and will:

- assist the Headteacher, SENCo and teaching staff in the development and implementation of a programme of work specifically tailored to meet the needs of identified students and to support their reintegration back into mainstream lessons
- establish a stable, caring, and supportive learning environment
- enable students to achieve their full learning potential
- facilitate students' social, emotional, and moral development

MAIN DUTIES AND RESPONSIBILITIES

- Liaise with the SENCo and provide support for staff around the needs of individual students
- Liaise with teachers over subject specific work
- Ensure each student within RAIS has access to all the lessons that they have been withdrawn from and adapt these where necessary
- Work with students who have special educational needs, learning difficulty, disability, or who have social and emotional difficulties. This work will be either in small groups or individually
- Plan, implement and deliver support programmes for individuals to work as part of their structured timetable
- Keep written records of student development and progress and share these with the SENCo and Headteacher
- Develop, maintain, and apply knowledge and understanding of students' learning and social/emotional needs to ensure that support is given at an appropriate level
- Assist in the preparation, organisation and maintenance of the classroom and the equipment
- Attend and contribute to school staff meetings and in-service training events
- Prepare reports on progress and feedback to SENCo, Headteacher and Governors

JOB DESCRIPTION (CONTINUED)

ADDITIONAL DUTIES

- Uphold and actively support the school's policies and procedures
- Provide care and supervision of students within the classroom
- Accompany students on educational visits where appropriate
- Under the direction of the SENCo, assist in the development and the review of Profiles/My Plans/My Plan+/EHCPs for students with special educational needs
- Use a variety of interpersonal techniques to establish supportive relationships with students, parents, and carers under the guidance of SENCo
- Have contact with all staff in school to pass on and receive information, advice, guidance, suggestions and ideas
- Contact with parents / carers and other agency staff to provide support for students and give feedback on students' progress
- Work with local alternative provision settings to ensure that individual needs can be met



INTRODUCTION TO THE TRUST AND DENE MAGNA SCHOOL & SIXTH FORM

The Forest of Dean Trust, established in April 2020, includes three schools: Dene Magna, Drybrook Primary, and Forest View Primary, all located in the scenic Forest of Dean with easy access to surrounding towns and cities. Dene Magna School, which is high-achieving and oversubscribed, opened a Sixth Form College in 2019.

The Trust prioritizes excellent student behavior, inclusion, diversity, and a strong sense of community. Staff across the Trust have opportunities to collaborate and develop their teaching practices, benefiting from high levels of support, resources, and professional development. The Trust also places a strong emphasis on staff well-being and work-life balance.

Dene Magna's curriculum is designed to meet students' needs, raise aspirations, and help them pursue their dreams through a focus on excellence and enjoyment. The school encourages a partnership between students, staff, and parents to support student development, with an emphasis on providing an inclusive, supportive, and challenging environment.

The central aim of Dene Magna is to ensure that every learner achieves their maximum potential while enjoying the learning process. The school fosters strong relationships, promotes leadership among students, and offers robust pastoral care. The school's approach is grounded in respect, communication, and a genuine commitment to preparing students for life beyond school, with a focus on developing skills to navigate the complexities of the modern world. Staff are passionate about their roles and work to instill a love for learning within the school and the wider community.

HOW DO I APPLY?

The next step for you in joining us on this exciting journey is to complete the application form and send this, along with a detailed covering letter explaining why your skills and experience would make you the perfect candidate for this position at Dene Magna School.

If you have any questions prior to you submitting your application or if you would like to come and visit us so we can share all the exciting things we are doing, please contact us at vacancies@FODT.co.uk or ring Diane Evans on 01594 542370.

We can't wait to hear from you!

Deadline for applications is: 1st December 2024

Interviews will be held: w/c 9th December 2024



TRAVELLING TIMES TO GET TO US (approximate).



Forest of
Dean Trust

DENE MAGNA SCHOOL & SIXTH FORM

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