**Nunnery Wood High School**

**Job Description 2024/2025**

**Post:** *Raising Standards Leader: Disadvantaged/Pupil Premium Students (Tempoary)*

**Salary/scale: Scale 6**

**Relationships:** *Responsible to Acting Deputy Headteacher: Curriculum*

**Purpose of the post:** *To raise standards for disadvantaged students across the school to ensure all students can reach their full potential.*

**Overall Responsibility**

*To ensure that Disadvantaged students are supported to make excellent progress and have access to a wide range of experiences and opportunities, both, in and out of school.*

Duties:

* Support the Senior Leadership Team to enhance the experiences of PP and Disadvantaged students at NWHS.
* Take proactive attendance actions to ensure that PP students identified as having a downward trend in attendance receive support to improve attendance.
* To ensure effective communication take place routinely that promotes excellent attendance and experiences.
* Strengthen relationships between school (via Year Team Leader where appropriate) and home.
* Establish in class support and ‘catch up’ plans for key students to minimise negative experiences on school returns after periods of absence.
* Work alongside an already established and talented pastoral team to remove barriers that may exist that hinder access to education and achievement.
* In conjunction with Assistant Headteacher T&L: Assisting with the organisation and tracking of academic interventions.
* Running and tracking of 1:1 financial support – pupil achievement fund, revision guides, equipment, breakfast.
* Champion PP students and their in-school experiences in staff meetings, dept CPD and meetings.
* Champion and track extra-curricular opportunities, clubs and school trips attended by PP students.
* Support with the running of an after school independent study support (homework club), a few days per week.
* Work with Careers Advisor to ensure that identified students get an enhanced careers and Post 16 support and advice.
* Organise and run Pupil Premium specific trips/opportunities as required including a potential 2 day Summer School for new Year 7’s.
* All staff at Nunnery Wood High School are committed to safeguarding and promoting the welfare of children. This role is exempt from the Rehabilitation of Offenders Act 1974 and amendments to the Exemptions Order 1975, 2013 and 2020. Any job offer will be conditional on the satisfactory completion of pre-employment safer recruitment checks, including an enhanced Disclosure and Barring Service check and barred list check.

This Job Description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the School in relation to the post holder’s professional responsibilities and duties.

Signed ……………………………………….. …………………………………………

Head teacher Post Holder Date ………………………………