



Treleigh CP School Mainscale Teacher Job Description and Person Specification

MAIN PURPOSE

To be responsible for achieving the best possible standards in work and conduct for all pupils in the class and to promote and safeguard the welfare of all pupils within the school.

DUTIES AND RESPONSIBILITIES

All Teachers are required to carry out the duties of a school teacher as set out in the current 'School Teachers' Pay and Conditions Document' and all Teachers job descriptions are linked to the DfE Teachers' Standards. Teachers' work performance will be assessed against the Teachers' Standards as part of the performance management process.

The post holder shall:

Set high expectations which inspire motivate and challenge pupils

- Teach pupils across the age and ability range
- Establish clear targets for achievement and evaluate progress through the use of appropriate assessments and take into account analysis of these data
- Prepare, develop and deliver teaching programmes using materials and techniques which will engage and stimulate pupils of all abilities.
- Give pupils regular feedback, both orally and through accurate marking and encourage pupils to respond to the feedback, reflect on progress and take a responsible and conscientious attitude to their own work and study.

Promote good progress and outcomes by pupils

As a class teacher:

- Monitor the personal and social development, health and welfare of each pupil in the class
- Have a thorough knowledge of all pupils in the class through data provided, and contact with pupils, parents and staff colleagues as appropriate
- Be aware of the relevant curriculum for all pupils in the class and monitor the academic progress of pupils through their reports, studies, grades and contact with other teachers.
- Encourage and be aware of the involvement of pupils in the school's extra-curricular activities.

- Be aware of pupils' capabilities and prior knowledge. Plan teaching to build on these, demonstrating knowledge and understanding of how pupils learn.
- Use an appropriate range of observation, assessment, monitoring and recording strategies as a basis for setting challenging learning objectives for pupils of all backgrounds, abilities and dispositions and to underpin good quality teaching and learning.

Demonstrate good subject and curriculum knowledge

- Maintain a secure up-to-date knowledge of relevant subject areas through participation in training and development opportunities identified by the school or as an outcome of the appraisal process.
- Deliver the curriculum as relevant to the age and ability of the pupils.
- Set appropriate homework in line with school policy and the homework timetable.
- Support the development the pupils' reading, writing, mathematics and communication skills through the curriculum.
- Demonstrate an understanding of and take responsibility for promoting high standards of literacy including the correct use of spoken English at all times.

Plan and teach well-structured lessons

- Contribute to the development of schemes of work.
- Engage in short medium and long term planning of lessons and sequences of lessons.
- Demonstrate a clear understanding of appropriate teaching strategies relevant to the age and abilities within the group.
- Plan and undertake enrichment & extension activities where possible to consolidate and extend the knowledge and understanding pupils have acquired.

Adapt teaching to respond to the strengths and needs of all pupils

- Monitor the progress of groups to close any gaps between them.
- Teach appropriately differentiated lessons which will enable pupils of lower ability to engage with the subject and learn effectively challenge and stretch pupils of higher ability.

Make accurate and productive use of assessment.

- Use formative and summative assessment opportunities to maximise pupils' progress.
- Use relevant data to monitor progress, set targets, set homework and plan subsequent lessons.

Manage behaviour effectively to ensure a good and safe learning environment

- Implement whole school strategies to support behaviour for learning.
- Carry out morning afternoon and break time duties as directed.

- Establish a framework for discipline with a range of strategies using praise, sanctions and rewards consistently and fairly.
- Maintain good relationships with pupils, exercise appropriate authority and act decisively as necessary.
- Be a positive role model and consistently demonstrate the positive attitudes, values and behaviour which are expected of pupils.
- Promote and safeguard the welfare of all pupils within the school, raising any concerns in accordance with the school's protocols and procedures.

Fulfil wider professional responsibilities

- Support the school's Initial Teacher Training activity as appropriate.
- Take opportunities to develop professionally and share good practice to develop consistently high standards of teaching and learning.
- Work collaboratively with our partner schools to support pupils' transition.
- Facilitate the work of support staff to enhance pupils' progress.
- Work collaboratively with parents and carers to support pupils' progress.
- Support pupils to develop wider key skills.
- Uphold all school policies.
- Attend and actively participate in meetings.
- Make a positive contribution to the wider life and ethos of the school.
- Work collaboratively with parents and carers to support pupils' progress.
- Support pupils to develop wider key skills
- Uphold all school policies.
- Attend and actively participate in meetings.
- Make a positive contribution to the wider life and ethos of the school.

	Essential	Desirable
Qualifications	Qualified Teacher Status Degree	Evidence of continuous commitment to further professional development
Experience	At least 2 years experience teaching in EYFS/KS1 Moving children's learning forward Working in partnership with parents.	Leading a subject or phase Experience of working in a 2 form/1.5 entry school and sharing planning as part of a team.
Knowledge and Understanding	<ul style="list-style-type: none"> • Knowledge and Understanding of EYFS Curriculum • Ability to deliver well planned and stimulating lessons across the curriculum and ability range • Understanding of strategies and methodologies for quality first teaching • Knowledge and understanding of effective behaviour management strategies and the ability to put these into practice • Knowledge of what constitutes effective teaching and learning including different styles of learning • Knowledge of how deliver an approved synthetic phonics programme. • Evidence of planning, organisation, implementation, assessment and record keeping • Knowledge of how to support children of all abilities • Knowledge of SEN Code of Practice 	<ul style="list-style-type: none"> • Specific expertise and enthusiasm for planning and teaching a creative, cross curricular approach • Knowledge of current educational trends and initiatives

Skills	<ul style="list-style-type: none"> • Promote the school's aims positively, and use effective strategies to monitor motivation and morale; • Develop professional relationships within a hard working team; • Establish and develop close relationships with parents, governors and the community; • Communicate effectively (both orally and in writing) to a variety of audiences; • Create a happy, challenging and effective learning environment. 	<ul style="list-style-type: none"> • Established skills in the delivery of an approved SPP (RWI) and NCETM Mastering Number materials. • Good presentation skills to a range of audiences • Proven ability to raise standards • Commitment to enriching school provision through extra-curricular activities and supporting community events • Familiarity with Class Dojo or similar online communication platform
Personal Attributes	Positive, professional, approachable, committed, enthusiastic, able to motivate self and others, calm under pressure, well-organised, resilient and open to new ideas.	