



**HATTON ACADEMIES TRUST**  
**PERSON SPECIFICATION**

**Post Title:**

Reception Classroom Teacher (Primary)

CRITERIA	ESSENTIAL	DESIRABLE	ASSESSMENT
<b>Qualifications &amp; Training</b>			
<ul style="list-style-type: none"> <li>• Qualified Teacher Status</li> </ul>	✓		1 and 3
<ul style="list-style-type: none"> <li>• Good Honours degree in related subject</li> </ul>	✓		1 and 3
<b>Experience</b>			
<ul style="list-style-type: none"> <li>• Teaching experience at Foundation Stage</li> </ul>	✓		1, 2 and 3
<ul style="list-style-type: none"> <li>• Teaching experience at Foundation Stage 2 (reception)</li> </ul>		✓	1, 2 and 3
<b>Skills &amp; Knowledge</b>			
<ul style="list-style-type: none"> <li>• Able to communicate effectively, orally and in writing</li> </ul>	✓		1 and 2
<ul style="list-style-type: none"> <li>• Able to demonstrate effective planning and teaching skills</li> </ul>	✓		1 and 2
<ul style="list-style-type: none"> <li>• Able to present confidently to a large group of students</li> </ul>	✓		1 and 2
<ul style="list-style-type: none"> <li>• Able to work with others to achieve common goals</li> </ul>	✓		1 and 2
<ul style="list-style-type: none"> <li>• Able to use / analyse assessment data systems to raise standards</li> </ul>	✓		1 and 2
<ul style="list-style-type: none"> <li>• Able to provide clear direction and to inspire, motivate and enthuse others</li> </ul>	✓		1 and 2
<ul style="list-style-type: none"> <li>• Confident in own ability to be effective and to take on challenges</li> </ul>	✓		1 and 2
<ul style="list-style-type: none"> <li>• Good ICT skills (in Microsoft Word/Excel)</li> </ul>	✓		1 and 2
<ul style="list-style-type: none"> <li>• Able to form good working relationships with all staff and students</li> </ul>	✓		1 and 2
<ul style="list-style-type: none"> <li>• Effective behaviour management</li> </ul>	✓		1 and 2
<ul style="list-style-type: none"> <li>• Able to support staff and students in maintaining high standards</li> </ul>	✓		1 and 2
<ul style="list-style-type: none"> <li>• Up to date awareness of the National Curriculum and specifically within their individual specialism</li> </ul>	✓		1 and 2

*Hatton Academies Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment*

<ul style="list-style-type: none"> <li>Efficient and effective administrative, organisational and personal management skills</li> </ul>	✓		1 and 2
<b>Personal Attributes</b> <ul style="list-style-type: none"> <li>Able to motivate others and to adopt a positive approach to education</li> <li>Energy, enthusiasm and perseverance</li> <li>Reliability and integrity</li> <li>Good interpersonal skills</li> <li>Positive commitment to individual personal development</li> <li>Capacity to work hard, under pressure, to meet deadlines</li> <li>A good record of attendance during the last three years</li> <li>Adaptable and amenable with respect to working practices</li> <li>Ability to work independently and be a team player</li> <li>Suitable to work with Children</li> <li>Commitment to outstanding safeguarding practice</li> </ul>	 ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓		 1 and 2 1 and 2 2 2
<b>Equal Opportunities</b> <ul style="list-style-type: none"> <li>Understanding of equal opportunities issues and an ability to demonstrate strategies to challenge discrimination and prejudice</li> <li>A commitment to inclusive education</li> </ul>	 ✓ ✓		 2 and 3 2
<b>Health and Safety / Safeguarding</b> <ul style="list-style-type: none"> <li>A clear understanding of Safeguarding responsibilities &amp; requirements</li> <li>An understanding of health and safety issues</li> </ul>	 ✓ ✓		 2 2 and 3

1 - Application Form

2 – Interview

3 - Documentary Evidence

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