

Job Description



Job Title:	Class Teacher
School:	Otley All Saints CE Primary School
Pay Range:	MPS/UPS
Responsible to:	Headteacher

A class teacher will be required to carry out:

- The duties of a teacher as set out in the latest School Teachers Pay and Conditions document.
- Comply with the standards as set out in National Standards for Qualified Teacher Status.
- Other duties, as set out in the document, reasonably directed by the Headteacher from time to time.

Main duties and responsibilities

Teaching and Managing Pupil Learning

- Ensure effective and inspirational teaching of whole classes, groups and individuals so that teaching objectives are met, learning opportunities are maximised, and momentum and challenge are maintained.
- Use consistently teaching methods which ensure pupils are engaged, and their intellectual curiosity is stimulated; these include effective questioning and response, clear presentation, purposeful feedback and good use of resources.
- Ensure good outcomes for all groups of pupils including those with SEN, disabilities, EAL, those working at greater depth, and those in receipt of Pupil Premium.
- Set high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through high quality teaching and positive and productive relationships.
- Unless an NQT, lead in a specialist area throughout the school.

Planning and Setting Expectations/Pupil Achievement

- Identify clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and the pupils being taught.
- Plan high quality lessons which focus on learning outcomes for all pupils.
- Set appropriate and demanding expectations for pupils' learning and motivation; set clear targets for pupils' learning, building on prior attainment.
- Identify pupils who have special educational needs, and know where to get help in order to give positive and targeted support. Implement and keep records on Individual Education Plans (IEPs).

Assessment and Evaluation

- Assess how well learning objectives have been achieved and use this assessment for future teaching and targeted support.
- Mark and monitor pupils' class and homework providing constructive oral and written feedback, and identify next steps to maintain and improve progress.

- Use relevant data to monitor progress, set targets and plan subsequent lessons.
- Understand the demands expected of pupils in relation to the EYFS and National Curriculum for KS1 and KS2.

Relationship with Parents and the Wider Community

- Communicate effectively with parents, both informally and formally at parents' evenings and through written reports.
- Provide opportunities to develop pupils' understanding by relating their learning to the wider school, community and the world, encouraging the understanding that learning takes place beyond the classroom.
- Liaise with other agencies to support pupils' welfare.

Manage Own Performance and Development

- Take responsibility for their own professional development and to keep up to date with research and developments in pedagogy and in the subjects they teach.
- Share responsibility for the implementation of school policies and practices.
- Set a good example to the pupils they teach in their presentation, relationships and their personal conduct.
- Evaluate their own teaching critically and use this to improve their effectiveness and impact on future teaching and learning.

Managing and Developing Staff and Other Adults

- Establish effective working relationships with colleagues in all roles within the school.

Managing Resources

- Select appropriate resources to deliver high quality lessons which impact effectively on learning.