



Dashwood Banbury Academy

an Aspirations Academy

Growing together; succeeding together

JOB DESCRIPTION

Title of Post: Reception Class Teacher – Temporary role for 1 year, starting 1st September 2021 – 2 days a week

Banding: TMS

Responsible to: Principal and Leadership Team

Purpose of the job:

To carry out the professional duties of a teacher as set out in the relevant pages of the Academy Teacher's Pay and Conditions document; meet the expectations set out in the Teaching Standards; to promote and embed the Values and Conditions of the Aspirations Academy Trust.

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the Academy's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the Academy's policies, practices and procedures, so as to support the Academy's values and vision
- Make a positive contribution to the wider life and ethos of the Academy
- Work with others on curriculum and pupil development to secure co-ordinated outcomes

Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

Professional development

- Take part in the Academy's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Where appropriate, take part in the appraisal and professional development of others

Communication

- Communicate effectively and professionally with pupils, staff, parents and carers

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside the Academy
- Have proper and professional regard for the ethos, policies and practices of the Academy, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Other areas of responsibility

- The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.

This job description is not a comprehensive definition of the post. Discussions will take place on a regular basis to clarify individual responsibilities within the general framework and character of the post as identified below. The conditions of employment of teachers in the Academy Teachers' Pay and Conditions of Service Document apply to this post, whose holder is expected to carry out the professional duties of a teacher as circumstances may require, under the reasonable direction of the Principal.

This job description does not form part of the contract of employment. It describes the way in which the teacher is expected and required to perform and complete the particular duties as set out above.