



St George's Academy

“Aiming high to achieve excellence for all”

REFLECTION AND RESOLUTION ROOM (RRR) CO-ORDINATOR

Salary:	NJC Scale 4, pts 7 to 11, £20,243.44 to £21,647.50 (actual)
Hours:	37 hours per week, 38 weeks per year (Usual working hours are 8:00 to 4:00 with a finish of 3:30 one day per week, to be agreed dependent on Academy needs)
Contract Basis:	The post is offered on a permanent basis
Closing Date:	9am on Monday 24 th June 2024

We currently have an exciting opportunity for an enthusiastic individual to co-ordinate the Academy's Reflection and Resolution Room, based on our Sleaford Campus.

Key elements of the role will include co-ordinating and supervising internal exclusion and maintaining appropriate standards of behaviour in the room, in accordance with school policy. Maintaining appropriate records of discussions with students and communication with parents regularly through the period is also a requirement of the role.

St George's Academy is a large, successful, 11-18 mixed secondary school of 2,359 students (including 312 in the sixth form and 518 on our Ruskington Campus) with outstanding facilities in all areas. The Academy serves Sleaford, Ruskington and the surrounding Lincolnshire villages.

If you would like to join a very supportive team in an Academy of enthusiastic and friendly dedicated staff, then we would be delighted to hear from you

Previous applicants need not apply.

Further details including the job description for the role and application forms are available from our website at www.st-georges-academy.org. Please note that CVs are not acceptable.

Should you have any questions or wish to arrange an informal visit to the Academy, you can contact us by email to jobs@st-georges-academy.org or by calling 01529 301162. Informal visits are welcomed to all roles and can be offered outside of core school hours where this would be helpful.

St George's Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. Any successful applicant will be required to undertake an Enhanced Disclosure check by the Disclosure and Barring Service. Additional employment checks will also be carried out for all roles in accordance with "Keeping Children Safe in Education Statutory Guidance for Schools and Colleges".