**Northern Education Trust**

Post: Regional Support Chef (Central)

**PERSON SPECIFICATION**

|  |  |  | **Assessed by:** | |
| --- | --- | --- | --- | --- |
| **No** | **Categories** | **Essential / Desirable** | **App Form** | **Interview / Task** |
| **QUALIFICATIONS** | | | | |
|  | Minimum of NVQ lvl 2 Catering & Hospitality | E |  |  |
|  | Level 3 advanced food safety | D |  |  |
|  | Willingness to participate in training and  development opportunities | E |  |  |
| **EXPERIENCE** | | | | |
|  | Experience of working in an educational enviroment | D |  |  |
|  | Previous experience working across multi-sites | D |  |  |
|  | Ability to communicate with staff at all levels | E |  |  |
|  | Ability to work proactively and use own initiative | E |  |  |
|  | Previous experience of managing a team | E |  |  |
|  | Knowledge of school food standards & nutritional guidelines. | D |  |  |
|  | Experience of Cashless catering systems and catering management software. | D |  |  |
|  | Experience of stock control and recording | E |  |  |
| **ABILITIES, SKILLS AND KNOWLEDGE** | | | | |
|  | Outstanding written and verbal communication skills | E |  |  |
|  | Excellent organisational skills | E |  |  |
|  | ICT literate with a working ability to use key IT software to present work to a high standard | E |  |  |
|  | Ability to build effective working relationships with colleagues and external partners at all levels | E |  |  |
|  | Understanding of relevant legislation and regulatory requirements underpinning the catering sector | E |  |  |
|  | Ability to maintain strict confidentiality in all matters | E |  |  |
|  | Ability to work flexibily between sites and remotely whilst meeting trust priorities and academy needs | E |  |  |
| **PERSONAL QUALITIES** | | | | |
|  | A strong commitment to both Trust values and ethos plus own professional conduct and ethics | E |  |  |
|  | Commitment to support the Trust’s agenda for safeguarding and equality and diversity | E |  |  |
|  | Ability to travel and work outside of core hours if necessary | E |  |  |
|  | High attention to detail and accuracy | E |  |  |

NET is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including an enhanced DBS check.