



Alsager School

Hassall Road, Alsager, ST7 2HR
Headteacher: Andrea O'Neill

Required for September start:
Reprographics and Clerical Assistant
Temporary to 18th July 2025

18 hours per week, 39 weeks [term time plus 1 week: this is done flexibly during peak times]

Grade 3: scp 03-04, Actual salary: £9,543 - £9,921 p.a.
[FTE £22,737 – £23,114 p.a.]

To provide a reprographics service for the school and its staff and students. You will need to have strong organisational and administrative skills with a keen eye for detail along with enthusiasm and self-motivation.

If you believe that you possess the necessary qualities to meet the requirements of this post then we welcome your application.

Closing date: Wednesday, 10th July 2024.

Full details and an application form can be downloaded from our website:
www.thecornovii.org or contact **The H.R. Department on 01270 871100.**

The appointment is subject to satisfactory pre-employment checks, including an enhanced DBS disclosure.

Alsager School, Hassall Road, Alsager, Cheshire ST7 2HR

Telephone: 01270 871 100 • Email: admin@alsagerschool.org • Web: www.alsagerschool.org

Headteacher: Mrs A O'Neill



The Cornovii Trust
CEO: Mr R Middlebrook

The Cornovii Trust is a charity and a company limited by guarantee,
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