

# JACK HUNT SCHOOL

Hard work Integrity Kindness



## Candidate Pack



PETERBOROUGH KEYS  
ACADEMIES TRUST

# About the School

## A Welcome from the Headteacher



Dear Applicant

Thank you for your interest in this exciting role. The post offers the opportunity to make a real difference to the lives and aspirations of the students in our care.

At Jack Hunt School, we have a strong ethos centered on the belief that every student has the right to a first-class education, and we consistently promote high expectations for all our students. We want all our learners to leave JHS well educated; of good character; and ready for ambitious next steps. Our core values are:

- Hard Work
- Integrity
- Kindness

Jack Hunt School is a vibrant place of learning, underpinned by expert teaching of a challenging and broad curriculum. We provide high levels of pastoral care and support via our fantastic House system, as well as a comprehensive PSHE programme. We believe that for students to thrive, they need to be happy, safe and receive high levels of support.

We think that enrichment opportunities are important for all students, and our offer in this area is extensive. We believe in high standards of behavior and conduct, and our school is a happy and calm place to learn where positive relationships flourish. We are a diverse and inclusive school, and we are committed to comprehensive education.

Academic success is very important to us, and we have a strong track record. Our students achieve well and many progress into our successful and flourishing Sixth Form. Our students have strong destinations after leaving Jack Hunt School. However, academic success is only part of our purpose. We also provide excellence in music, drama, sport, and the arts and we value all practical and creative pursuits. We also develop the qualities that are important in any young person such as self-reliance, courtesy, respect, initiative, and determination.

We are an outward facing school. We are proud to belong to Peterborough Keys Academy Trust, and this gives us the opportunity to collaborate with other schools. We also work with an extensive network of education providers, businesses, and charities within Peterborough and beyond. These networks allow us to offer our students a rich blend of opportunities.

If you think that this post at Jack Hunt School could be for you, we would love to receive your application.

Yours sincerely,

Jon Hebblethwaite,  
Headteacher

**For more information about this post, or to organise a visit to the school, please contact the HR department at [recruitment@jhs.pkat.co.uk](mailto:recruitment@jhs.pkat.co.uk)**

# About the Trust

Our trust is a vibrant, diverse, and ambitious group of five academies in west Peterborough. Formed in 2018, we are a relatively young trust, which emerged from a strong, but loose, alliance of primary schools working with our large Jack Hunt secondary school. Dr Ian Young joined the trust as its first full-time CEO in September 2022 and has led work to create the Strategic Plan 2023-26.

Our schools serve communities which have many similarities but also significant differences, due to the cultural and economic diversity of the city. We celebrate these differences and ensure that each school retains a distinct identity within the trust.

Working together as a multi-academy trust has allowed us to use the expertise across our 5 schools to meet our common goals to give our pupils and students an inclusive, innovative learning community that respects and benefits everyone and has aspirational plans for the future. Our vision is to unlock the potential and create strong life chances for all the children we educate.

Our iLearn Project is an important pillar in our educational provision both in the classroom and at home. Through the supply of personal iPads to staff and to children in years 6,10,11,12 and 13, we can leverage the significant enhancement to teaching and learning afforded by technology.

To ensure the transition from Primary to Secondary school we are proud of our Year 7 'My World' curriculum. This has been carefully planned to support the best outcomes for students and encourage independent and reflective learners, through the development of exhibition standard project work.

The PKAT Young Explorers programme replicates the Duke of Edinburgh scheme for all Year 5 pupils across the Trust and forms part of the Year 5 curriculum. Our rich offer for all the children in our Trust also includes a wide range of sporting activities and undertaking sports leadership courses; University visits in both Key Stage 2 and Key Stage 5; day trips, educational visits and residential; theatre groups in school and educational visits to theatre productions; and a wide of competitions where pupils and students can showcase their talents.

All in our trust have high aspirations for, and high expectations of, every single pupil and student. We want them to be well-rounded, confident, caring young people with leadership skills who are motivated to achieve their best in lessons and beyond the classroom. We want them to be involved in the school, local and global community and leave us as life-long learners, equipped to build on their success and contribute positively to our future.

*The Board of Trustees of Peterborough Keys Academies Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.*



# Job Information

**Resilience & Engagement Mentor**  
**Jack Hunt School**

**Salary:** NJC SCP Grade 8, Point 19-24

**Hours:** 32.5 hours per week, Term Time plus 1 week

**Type of role:** Permanent

**Closing date:** Thursday 21 August 2025

**Start date:** October 2025

## Job Description

### Job Purpose:

To deliver Appropriate Provision (AP) to support the development of student's resilience and to enable students to succeed despite perceived barriers.

### Main Responsibilities:

#### Key Tasks

- To make an effective contribution to the management and learning of assigned students, in relation to their academic and personal development needs.
- Leading and planning work for groups of students Behaviour, Attendance, SEND or Safeguarding needs including working with students at risk of PEX.
- To plan appropriate purposeful learning activities.
- To complete support plans to enable students to develop strategies to succeed in the learning environment.
- To monitor and evaluate student progress and achievements using a range of assessments as agreed.
- To ensure a successful transition to Jack Hunt School for students joining in Y7 through appropriate extended transition activities.
- To participate in relevant training and development/performance management to improve own practice.
- Use baseline and exit assessments to monitor the impact of activities.
- Complete daily summary sheets for allocated students
- To attend meetings and training to support allocated students and to further improve practices

#### Support for the Curriculum

- To work in partnership with teaching staff in supporting learning and managing the needs of students for example through effective scaffolding.
- To provide accurate and objective feedback about students' learning.
- Support students to develop increased levels of resilience and self regulation to enable them to have increasing success in the curriculum
- Use initiative and work collaboratively with BASS and pastoral teams to ensure that behaviour management strategies are employed consistently and with confidence.

#### General Duties

- To maintain confidentiality and adhere to the school's procedures and policies.
- To attend staff meetings and training as required.
- Breaktime and Lunchtime duties as required.

### **Other Duties**

Any other reasonable duties as requested by the Headteacher.

This job description sets out the main duties of the post at the date when it was drawn up. Such duties may vary from time to time without changing the general character of the post or the level of responsibility entailed. Such variations are a common occurrence and cannot of themselves justify a reconsideration of the grading of the post.

This job description will be reviewed periodically.

# Person Specification

The successful candidate will meet the following person specification. Please note that the listed criteria will form the basis of the selection process. Applicants should address all elements of the Person Specification, demonstrating experience and where appropriate citing supporting examples within their application.

	ESSENTIAL	DESIRABLE	EVIDENCE
<b>COMMITMENT</b>	A clear recognition of and commitment to all our aims as a high performing school.	Tangible evidence of the commitment to education in the current post.	Letter of application  Portfolio of work (where appropriate)  Interviews
<b>QUALIFICATIONS</b>	A good basic level of education with at least 5 GCSEs including English and Mathematics. Relevant professional development.	A specialist qualification with evidence of an interest in continued training. Evidence of undertaking relevant, professional qualifications and training. A degree or equivalent professional qualification.	Application form
<b>EXPERIENCE</b>	Previous continuous employment in a relevant position. Experience of working with children/young people in a relevant environment. Experience of working with children/young people with additional needs.  Experience of monitoring/evaluating progress	Successful experience in a school or college. Experience of supporting pupils who have special educational needs in an educational context. Clear practical strategies for supporting pupils. Experience of mentoring, coaching or therapeutic work with young people.	Interviews  References  Portfolio of work  Letter of application
<b>STAFF DEVELOPMENT</b>	An understanding of the importance of training. A proven desire to improve.		Letter of application  Interviews
<b>RELATIONSHIPS</b>	Experience of working with pupils with SEMH presentations, including FASD, attachment disorders, ADHD. Experience of working with EBSA students Good listening skills. The ability to communicate effectively and to work as part of a team with staff, parents, and members of the local community.		References  Interviews  Letter of application

## How to Apply

For more information, and to access our online application form, visit our website at [www.pkat.co.uk/vacancies](http://www.pkat.co.uk/vacancies)

Or, for a short cut, scan the code below:



Please scan these codes to access our Safeguarding Policies:



Safeguarding and Child Protection Policy (Trust)



Recruitment of Ex-Offenders Policy Statement





# Work for Us

Our Trust culture is centred on valuing people, through supporting their ambitions and career paths, so that we are a respected and attractive employer. By creating a culture where staff feel respected, empowered and inspired, we create a positive learning environment.

We are keen to reward and recognize our staff and have developed a comprehensive range of employee benefits to achieve this.

## **Our staff benefit from:**

- Professional Development and extensive CPD programmes
- Perkbox employee benefits platform providing big discounts on shopping, dining and entertainment
- Generous Occupational Pension Schemes
- Generous sickness benefits to support you in a time of need
- Free parking at all PKAT schools
- Nursery provision
- Free on-site annual flu vaccination scheme
- 24/7 free and confidential Employee Assistance Programme
- Wellbeing programme and support
- Additional planning days
- iPads and Laptops for all teaching staff
- Open door listening policy to Senior Leaders

## **Our people vision:**

- Our people are proud of our Trust and the difference we make to young people
- We are all hungry to learn and we offer career development and opportunities for all
- Everyone enjoys coming to work, we are inclusive and listen to our people
- Our leaders serve our people ensuring their professional and personal need are supported
- Our people go the extra mile because they feel well rewarded and valued and that we care

# Safeguarding Statement

Peterborough Keys Academies Trust (PKAT) and Jack Hunt School are committed to safeguarding children and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to an enhanced Disclosure & Barring check along with other relevant employment checks. Disclosure of any criminal convictions and an enhanced DBS check will be required for this post. It is an offence to apply for the role if you are barred from engaging in regulated activity relevant to children. The post may not be exempt from the Rehabilitation of Offenders Act 1974 as certain spent convictions and cautions are 'protected' and are not subject to disclosure. It is important that an applicant provides the School with upfront disclosure of all unspent convictions, cautions, reprimands or warnings. A failure to declare the above (that are not subject to the Disclosure and Barring Service filtering) may disqualify an applicant for appointment and may result in summary dismissal if the discrepancy subsequently comes to light.





**Bradwell Road  
Peterborough  
PE3 9PY**



**Ledbury Road  
Peterborough  
PE3 9PN**