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**Heygreen Primary School**

**Room Leader (Pre-Nursery)**

**Person Specification**

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| **Skill** | **Essential** | **Desirable** |
| Level 3 qualification, equivalent or higher | ✓ |  |
| Experience of working in an early years setting before in a pre-nursery context | ✓ |  |
| Good numeracy and literacy skills (preferably Grade C+ in English and Maths) | ✓ |  |
| Experience of supporting pupils with SEN |  | ✓ |
| Ability to use ICT effectively |  | ✓ |
| First aid qualification |  | ✓ |
| Good understanding of school policies and procedures (relating to health and safety, equal opportunities and child protection) | ✓ |  |
| Good understanding of EYFS practice | ✓ |  |
| Good understanding of child development and learning | ✓ |  |
| Experience in an Early Years setting | ✓ |  |
| Good personal organisation, e.g. time management | ✓ |  |
| Experience of gathering evidence of children’s learning experiences |  | ✓ |
| Confidence, warmth, sensitivity, reliability and enthusiasm | ✓ |  |
| Keen to extend own skills and develop professionally |  | ✓ |
| Ability to work independently and as part of a team | ✓ |  |
| Ability to show initiative in a range of situations | ✓ |  |
| Ability to interact positively with pupils, parents and colleagues | ✓ |  |
| Good verbal and written communicator |  |  |
| Able to plan and provide age-appropriate activities |  |  |
| Able to observe, assess and track children’s learning & development |  |  |
| Key operational policies and procedures e.g. health & safety, child protection, behaviour management and administering of medication and intimate care. |  |  |
| Have been a room leader before. |  |  |