



St Andrew the Apostle



Greek Orthodox School

Safeguarding, Behaviour and Inclusion Assistant

Permanent position

Start date: May 2024 or ASAP

Term-time only (39 weeks) – 37 hours per week/FTE 0.8744

Pay Scale Range: NJC Outer London scale point NJC15 (£31,440- FTE 1.0) to NJC22 (£35,031 – FTE 1.0) - actual salary- NJC15 (£27,492 – FTE 0.8744) to NJC22 (£30,632- FTE 0.8744) plus local government pension. Scale point on appointment will be dependent on experience.

Deadline for Applications: 9am on Monday 22 April but we will be reviewing applications as they are received so we encourage early application.

Interviews will be held immediately after candidates are shortlisted. However, we may contact applicants regarding interviews prior to this date.

St Andrew the Apostle School is currently recruiting for a Safeguarding, Behaviour and Inclusion Assistant

We are seeking a candidate who is committed team-player who is able to support to support the efficient running of the school by being hands-on, flexible, organised and pro-active.

This is an exciting role for a person with the relevant experience and knowledgeable in this field to join our successful school, which is sponsored by Russell Education Trust. The successful candidate will benefit from support from the Trust.

St Andrew the Apostle Greek Orthodox School opened in September 2013 as the first Greek Orthodox secondary school in the country. It was developed from the beliefs, vision and commitment of a wide group of parents, teachers, business people and intellectuals in the Greek Orthodox community and the Church itself.

Applications are welcome from those of all faiths and other belief backgrounds, and this is reflected in our current staff composition.

Our policies, procedures and practices reflect our commitment to equality and diversity. Individuals will be selected for appointment based purely on their suitability for the post, irrespective of gender, race, sexuality, or other protected characteristic or any pre-existing connection to the school, its Governors or Trust.

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Further information and How to Apply: Please see the **Job Description & Person Specification** associated with this vacancy. Please also see **Application and Recruitment Process – Key Information** in the Vacancies area of our website: <https://www.standrewtheapostle.org.uk/vacancies>. If you are confident that you can rise to the challenge of this role, we very much look forward to receiving your application.

We are completely committed to safeguarding the welfare of our students. Those who work for us are expected to share this commitment, which will be fully tested as part of the selection process. All offer of employment will be subject to satisfactory references and the individual undergoing an enhance barred list check.