



Safeguarding and Family Liaison Officer

Start Date: September 2021 – Full Time, Permanent
Salary: Scale 8 Pt 25-28 FTE £30475-£33132 Pro rata for 37 hrs term +insets 39 wks
Actual Salary £26360.23 - £28658.48

Waltham Holy Cross Primary Academy are seeking to appoint a Safeguarding and Family Liaison Officer on a permanent basis starting in September. This role is at the heart of the school and requires a person with experience in safeguarding, excellent communication skills, an ability to prioritise and to conduct difficult conversations when they arise.

As the Safeguarding lead you will also work across the Trust as the safeguarding lead advisor, keeping abreast of current practice and statutory requirements and changes.

As the Safeguarding and Family Liaison Officer, you will work with the school staff and outside agencies to manage the cases related to children and their families. You will attend meetings with parents and agency staff, produce confidential reports about children in our school and report these to relevant partners in a professional and confidential way.

Talking with children openly and calmly is an essential attribute that you will hold. Having conversations about what is going well, what they may be worried about and how they may like some help to resolve issues is all part of the role. An ability to hold confidences while communicating the importance of sharing important information to keep people safe is essential. As part of your role, you will work alongside some children in class to gain clear understandings of their attendance, abilities and wellbeing and you will have regular communications with the parents of pupils to discuss what is going well alongside and concerns the school may have. Keeping records of all of these discussions, alongside clear records of all agency paperwork, will an important aspect of this position.

Additional benefits at working at Waltham Holy Cross Primary Academy:

- Individual career programme for all staff
- Fast tracked leadership training scheme
- Children who have a love of learning and a highly motivated staff team
- A caring and happy learning environment
- High expectations and excellent behaviour
- Personalised staff well-being programme
- Employee discounts
- Access to confidential free mental health support
- A commitment from NET to ensure there is a manageable workload

NET Academies offers a unique chance to be part of a friendly and supportive team. Being part of a growing primary cluster offers a unique set of opportunities to develop your career. At NET Academies we invest in staff development and provide a structured programme for all staff.

Waltham Holy Cross joined NET Academies Trust in 2019, and is now led by an Executive Head Teacher whose school has been awarded “Employer of the Year 2018” by TES, “Winner of the National School Community Wellbeing in Schools Award 2019” by Place2Be and “Happiest Primary School” in the national 2019-20 happiness awards.



What Ofsted says about Waltham Holy Cross Primary School:

“Children in the early years are happy and know the routines well.”

“Leaders and teachers have developed effective partnerships with parents and carers. The new system for recording children’s development allows teachers to share with parents information about their child’s learning. Many parents contribute to their child’s learning record, enabling teachers to gain a bigger picture of what children can do. This has had a positive impact on increasing parental engagement.”

What Ofsted says about NET Academies Trust:

“Strong and purposeful leadership is galvanising staff, raising expectations and transforming the culture of the school. Other senior leaders share your ambitious vision for the school.”
OFSTED 2018

“The executive headteacher has made an enormous contribution to the improvements in this school in the two and a half years that she has been in post. She uses the ‘fire in her belly’ and her very high aspirations to continually and doggedly pursue excellence in every aspect of school life. The executive headteacher has a very clear vision for the future development of the school, based on a thorough understanding of what works in education and how children learn.” OFSTED 2017

What parents says about our Waltham Holy Cross Primary School:

Parents rated Waltham Holy Cross Primary as follows via Parent View:

93% of parents would recommend this school to another parent

89% of children are happy at the school

What our teachers says about working with NET Academies Trust:

“I feel like it is an incredibly supportive working atmosphere where people want the best for one another and go out of their way to do their best for both staff and pupils. It is pupil driven which is why I particularly agree with the academy’s attitude towards priorities.”

“The academy allows me to be part of something larger that makes a difference.”

“Staff and pupils feel that we are all part of one family that help and support each other.”

“I very much enjoy working for the academy, because I feel supported, valued and work with a great group of people.”



Potential applicants are both welcome and encouraged to visit the school. Please contact the school office by telephone on 01992 713 191.

Your completed application form should be submitted electronically to recruitment@trust.netacademies.net or by post to:

NET Academies Trust
Latton Green Primary
Riddings Lane
Harlow Essex
CM18 7HT

In compliance with Safer Recruitment guidelines, CVs cannot be accepted. We are fully committed to safeguarding and promoting the welfare of children and the successful candidate will be expected to undertake the appropriate checks including an enhanced DBS check.

Closing date: 20th August 2021
Interviews: 26th August 2021