

# Person Specification

## Safeguarding Manager

	Essential	Desirable
<b>Qualifications, Knowledge and Skills</b>	<ul style="list-style-type: none"> <li>GCSE English and Maths A* - C or equivalent.</li> <li>Level 3 qualification in Supporting Teaching and Learning (or equivalent)</li> <li>Strong personal literacy skills</li> <li>Level 3 Safeguarding Training (Designated Safeguarding Leader training)</li> </ul>	<ul style="list-style-type: none"> <li>Level 4 qualification in Relevant Area (eg. Safeguarding or Higher Level Teaching Assistant)</li> <li>Other professional qualifications/ qualifications in child development</li> <li>Evidence of continuing professional development.</li> <li>First Aid training</li> </ul>
<b>Experience, knowledge &amp; understanding</b>	<ul style="list-style-type: none"> <li>Recent and relevant impact as an effective pastoral/SEND practitioner</li> <li>Sound knowledge of the SEND/SEMH graduated response</li> <li>Experience of multi-disciplinary working including working with key safeguarding partners</li> <li>Knowledge of successful strategies for improving the quality of provision, learning and progress for pupil with SEND or SEMH needs</li> <li>Good knowledge of research and thinking in improving child mental health</li> <li>Evidence of strong behaviour management and good understanding of positive behaviour approaches</li> </ul>	<ul style="list-style-type: none"> <li>Ability to bring experiences to the school which enrich and enhance the community</li> <li>Knowledge of government inclusion agenda</li> <li>Evidence of understanding and application of the Rotherham Safeguarding Children's Partnership procedures and threshold documents</li> <li>Strong evidence of at least three years' experience of experience in a primary school setting in pastoral and/or safeguarding support roles</li> </ul>
<b>Skills &amp; Abilities</b>	<ul style="list-style-type: none"> <li>Ability to stay calm under pressure and meet deadlines</li> <li>Ability to be self-directed or to work within a team</li> <li>Good organisational skills</li> <li>Confidence to work with a wide range of people and abilities</li> <li>Ability to promote a positive ethos and role model positive attributes</li> <li>Ability and confidence to advocate for safeguarding and the needs of vulnerable children across the staff team.</li> <li>The ability to relate to children and families in a range of circumstances, showing determination, compassion and understanding</li> <li>Ability to use the Microsoft Office Suite</li> </ul>	<ul style="list-style-type: none"> <li>An awareness of the factors which affect the way people learn</li> <li>Ability to think creatively and contribute new ideas</li> <li>Knowledge of successful strategies for engaging and working with hard to reach children and families</li> </ul>

	<ul style="list-style-type: none"> <li>Ability to use the CPOMS system</li> </ul>	
<b>Personal qualities and attributes</b>	<ul style="list-style-type: none"> <li>Commitment to personal continuous professional development</li> <li>Ability to communicate effectively and concisely</li> <li>Ability to build effective working relationships with students and colleagues</li> <li>Clear commitment to safeguarding and ensuring the wellbeing of all young people</li> </ul>	
<b>Attendance</b>	<ul style="list-style-type: none"> <li>A good attendance record in current employment, (not including absences due to disability).</li> </ul>	

***\*The postholder is required to ensure they have the appropriate business insurance to meet the requirements of the post.***