

Person Specification

Post: Safeguarding / Wellbeing Officer

Attributes	Essential	Desirable	How identified
Qualifications	<ul style="list-style-type: none"> • Grade C or above in GCSE English and mathematics • DSL trained 	<ul style="list-style-type: none"> • Good honours degree • First aid qualification 	<ul style="list-style-type: none"> • Application • Certification
Experience	<ul style="list-style-type: none"> • Values driven • Working with young people • Working within a team • Support students with a range of specific learning needs 	<ul style="list-style-type: none"> • Working in an inner-city area of high deprivation • Teaching or mentoring in a secondary school • Working in a similar role • Line management 	<ul style="list-style-type: none"> • Application • Interview • References
Knowledge and skills	<ul style="list-style-type: none"> • High expectations which motivate and challenge students • Ability to construct successful relationships in order to manage behaviour • Commitment to safeguarding • Analytical thinker • Maintain accurate and up to date records • Microsoft Office, especially Excel, Outlook and Word • Maintain confidentiality at all times 	<ul style="list-style-type: none"> • Understanding of what makes a Dixons academy different and successful • Some understanding of how children learn • Safeguarding procedures • Use of data management system/s e.g. SIMS • Pupil Premium funding and proven strategies for raising attainment • Current educational policy 	<ul style="list-style-type: none"> • Application • Interview • References
Character	<ul style="list-style-type: none"> • Strong moral purpose and drive for improvement • Mission-aligned • Humble and kind • Motivated, enthusiastic, flexible • Excellent interpersonal skills • Good sense of humour • Desire to develop yourself • Ability to give, receive and act on feedback • Strong attention to detail • Ability to work under pressure • Commitment to the full life of the academy 	<ul style="list-style-type: none"> • Willingness to offer extra-curricular provision 	<ul style="list-style-type: none"> • Application • Interview • References