

Title:	School Business Lead
Pay Range:	Band A, Points 23-28 (FTE 32,076 to £36,648)
Hours:	37 Hours Per Week, all year round exc holiday entitlement
Contract Type:	Permanent
Location:	Pinxton Village Academies
Application Deadline:	9am 20 th September 2024
Interview Date:	Friday, 27 September 2024
Start Date:	As soon as possible

Could this be your new adventure?

Does your professional ethos match our culture and mission?

Do you want to make a difference, making every day count for every child?

Do you want to work in a supportive team in a great school office?

If so, then we want to hear from you!

Pinxton Village Academies are looking to appoint an effective and experienced School Business Lead to provide high-quality financial, administrative and operational leadership for the school. The successful candidate will enjoy working within a child-centered environment, leading a dedicated team that works strategically to improve the educational standards of our pupils by effectively managing resources, property and facilities.

You will have excellent business, administrative and interpersonal skills, a positive and proactive outlook and the ability to negotiate, lead and advise on financial, development and personnel matters. You will be joining an exceptional and supportive team of professionals, who are relentless in our pursuit of excellence and our mission to make everyday count for all children. Each of our individual roles has an impact on the future of our children and so, we put them at the heart of the decisions we make and the services we provide.

Pinxton Village Academies is the collect name for the three schools in Pinxton consisting of John King Infants, Longwood Infants and Kirkstead Junior school. We have a commitment and passion to ensure that every child has the support, care, guidance and challenge to set them on the right path. We value the relationships we have with our children and their families and see the importance of working in a partnership together. The office team, as the face of our school, is pivotal in our relationships with parents and the community.

You will be joining a strong and supportive staff team who are creative and innovative and provide the best learning opportunities for all of our pupils. We are always striving to develop, learn and improve our practice.

Pinxton Village Academies is part of The Flying High Partnership which consists of two distinct parts: Flying High Trust and Flying High Futures. Flying High Trust is a Multi Academy Trust of 34 primary schools across Nottinghamshire, Derbyshire and Nottingham City. Our Flying High family work hard to deliver the best possible opportunities to our children. Through this partnership we are proud of our achievements and are recognised as one of the highest performing Multi Academy Trusts (MAT) in the country. Flying High Futures provides professional learning internally for staff across the Trust, and externally through Department for Education national programmes. Forming part of Flying High Futures is the Flying High Teaching School Hub, Flying High English Hub, Behaviour Hub and the Flying High cohort of Inspiring Leaders teacher training.

We can offer you:

- A fantastic working environment, with an office team that works together for the benefit of children in our school
- High-quality support from our Finance, Business and Estates Teams
- Professional development through our School Business Manager Professional Learning Community (PLC)
- Committed staff who love what they do
- Amazing children who will make you smile everyday
- A school who is at the heart of our community

We are looking for someone who:

- Is passionate about the details!
- Is interested in education and its impact on the lives of children.
- Shows enthusiasm, energy, integrity and professionalism
- Is eager to learn, will ask questions and seek advice
- Is experienced in working in a busy office environment and can work effectively with and without direction
- Is able to manage and develop a team of staff
- Has excellent communication, interpersonal and organisational skills
- Is a team player
- Is willing to roll up their sleeves up and get stuck in
- Will smile and enjoy all that our wonderful school has to offer

We would love you to come and visit our school and meet Anne Ingle, our Head Teacher, so you have a clear understanding of all we have to offer and how the role will work. Please make an appointment by emailing aingle@pvacademies.derbyshire.sch.uk If you are not able to make either of the dates below please email and we can arrange a conversation with our head teacher over the phone at a time that is convenient.

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If you wish to apply for this vacancy, please visit our school website [Home | Pinxton Village Academies \(secure-primariesite.net\)](#) where you will be able to find information on how to submit your application.

For further information about the Flying High Partnership or if you require any support in relation to the applications form please visit www.flyinghighpartnership.co.uk

Our organisation is committed to safeguarding and promoting the welfare of children and expects all staff and post holders to share this commitment. We are committed to equality of opportunity for all staff and applicants. Applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.