



School Business Manager

35 Hours Term Time + 4 Weeks

Salary: P06 53,109 - £56,151

Actual Salary: £51,733.91 - £55,967.92

We are seeking a passionate and enthusiastic School Business Manager to lead our Admin and Premises Team from 1 June 2026. Arnhem Wharf is an inclusive, ambitious and successful school situated near Canary Wharf. It is committed to excellence and promotes high standards across the curriculum and all aspects of school life. You will find us a happy and welcoming community focused on learning in a rich and stimulating environment. We offer broad, engaging and relevant provision for all children in our community.



The successful candidate will be someone who has:

- Significant finance experience, ideally working in an educational context but not essential;
- Experience of HR management;
- Experience of leading a team strategically and in the day-to-day running of the school;
- Excellent attention to detail and able to work with a high level of accuracy;
- A commitment to achieving the best possible outcomes for all children;
- Excellent communication skills;
- Good organisational skills alongside an understanding of the need for flexibility in schools.

We will offer you:

- A lively and creative school committed to working with all children in our community;
- Delightful, lively and engaged children;
- A committed, hard-working and creative team of colleagues;
- A supportive, friendly and attractive environment;
- Substantial handover time with the current SBM.

Visits to the school are welcome. Please email recruitment@arnhemwharf.towerhamlets.sch.uk if you would like to book an appointment. Please also find out about us from our website.

Applications should be returned to recruitment@arnhemwharf.towerhamlets.sch.uk.

Closing date: 20th April (9am)
Visits: by arrangement
Shortlisting: 21st/22nd April
Tasks & Interviews: 27th April

Arnhem Wharf Primary School is committed to safeguarding and promoting the welfare of children and expects all members of staff to share this commitment. Successful applicants will be subject to an enhanced DBS check.

