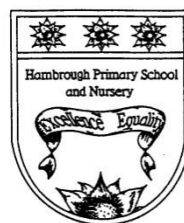


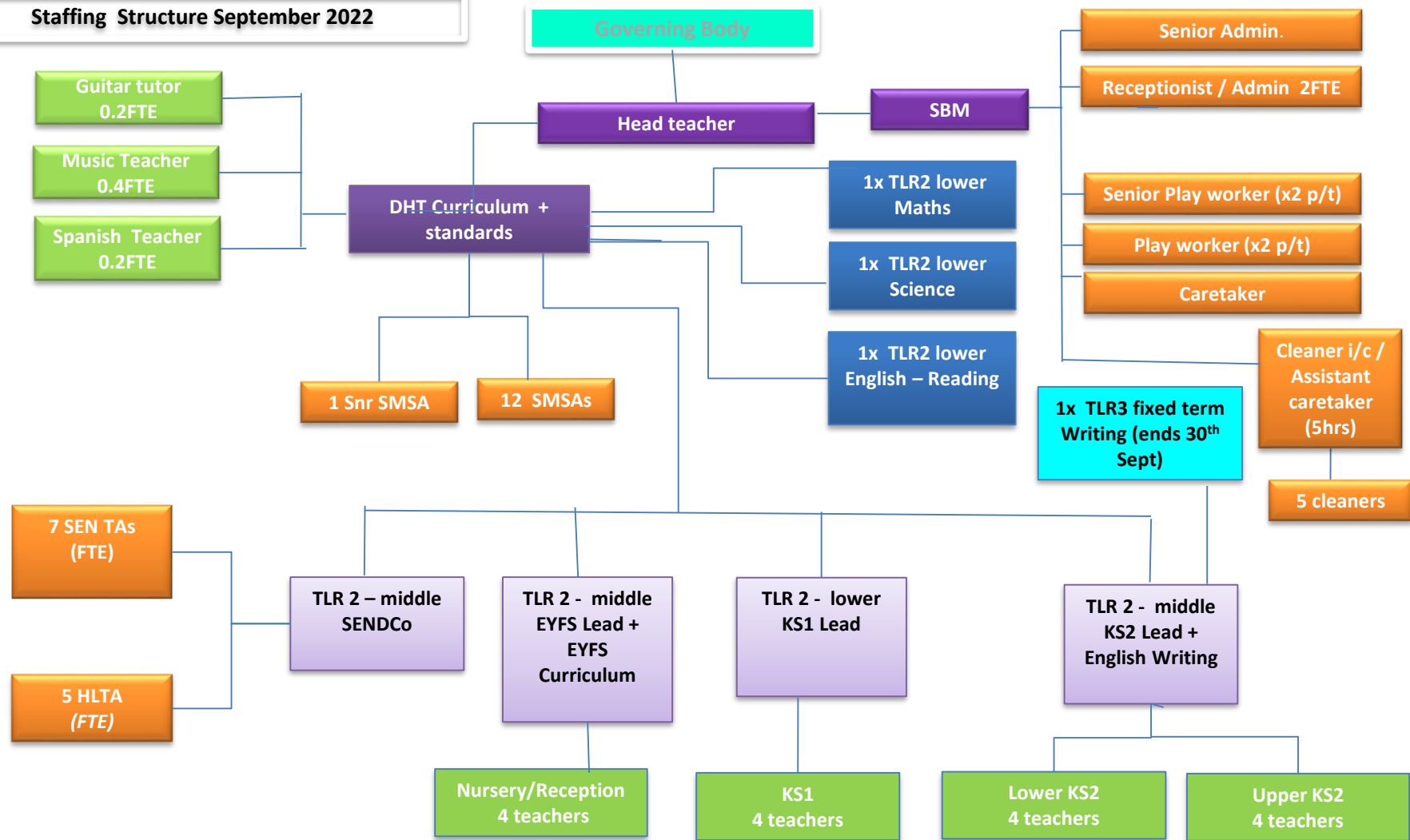
Hambrough Primary School

Staffing Structure

Autumn 2022



Staffing Structure September 2022



*SMSAs managed on daily basis by SBM .
Strategic management by DH*

*TAs managed on daily basis by Phase Leaders .
Strategic management by SENCo*

Senior Leadership

Senior management

Middle management

Teaching team

Support staff team

Leadership Team Roles and Responsibilities

School Business Manager

School Administrative Management
Financial Management
Human Resources
Procurement
Health & Safety Management
Premises & Facilities Management
Facilities Lettings
After School / Breakfast Club Management
ICT & Systems Management
Performance, appraisal and development
of identified staff

Headteacher

Leader of Strategy, Ethos and Vision
Curriculum
Governance and policy
School improvement & self evaluation
Teaching and Learning
Creativity, excellence and enjoyment
Strategic lead for CPD and appraisal
Strategic lead Inclusion; SEN,EAL,G&T
Appraisal of identified staff
Training and development
Safeguarding and Child Protection
Premises, finance and personnel
Strategic lead on parental engagement
Strategic lead on Partnerships

DHT Curriculum and Standards

Strategic leadership of standards
Strategic leadership Curriculum
Assessment monitoring of standards
Assessment of/for learning
Pupil progress incl. groups
Analysis of data & sharing info for school
Responsibility for Child protection
Strategic management of safeguarding
Strategic management of behaviour/anti-bullying
/ attendance
Lunchtime Team
Multi agency working, working with parents
Appraisal of identified staff
Leadership of school in absence of HT

TLR 2 Middle

Key Stage Lead +Core subject area

Day to day management and organisation of
identified phase
Lead core subject across whole school
Incl. monitoring standards and progress
Development of teaching and learning in identified subject
Assessment of & for learning
Incl. EYFSP / Phonic Checks / Teacher Assessments /
SATs / Tables check
Analysis of data & sharing info
Transition
Line Management and Appraisal of identified staff
Take a lead role in identifying groups and /or
individual training needs
Mentoring and coaching
Modelling outstanding practice
Induction of new staff
Manage resources within identified phase
Shared leadership of school in absence of HT, DHT

SEND Co TLR 2 Middle

Strategic lead SEND
Assessment monitoring of standards and provision
for pupils with additional educational needs
and/or disabilities
Responsibility for the Equality Act (2010)
with regard to reasonable adjustments
and access arrangements
Assessment of/for learning
Analysis of data & sharing info
Strategic lead on teaching assistants,
Modelling outstanding practice
Provision mapping & intervention programmes
Multi agency working, working with parents
Appraisal of identified staff
Advise and contribute to all aspects of SEN training
to ensure the professional development of staff
Leadership of school in absence of HT, DHT

TLR2 Lower Core subject / area

Management of core subject/area
Eg. Maths, English, Science, phase
Teaching & learning standards,
tracking & monitoring subject
across school
Training and support for staff/parents
Modelling outstanding practice
in subject/area
Assessment for Learning within their subject
Managing resources within their subject
Support with administration of the SATs
Shared leadership of school in
absence of HT, DHT