



Business Manager - South Petherton Schools Partnership

Start Date: 1 September 2026

Salary: Grade 11 (£32,597 - £36,363)

Contract: Full time, Permanent (subject to successful completion of the induction period)

A wonderful opportunity to build on strong foundations and help shape the next chapter of our evolving school partnership.

South Petherton Schools Partnership provides a seamless and high-quality education across our Pre-School, Infant and Junior Schools. Rooted in ambition, collaboration and a strong community spirit, we are entering an exciting stage of development and seeking a skilled Business Manager to help shape our next chapter.

This is a pivotal role overseeing business operations across all schools within the partnership. You will bring strategic insight, operational expertise and confident leadership as we continue to strengthen our systems and explore opportunities for closer collaboration.

Business Manager: A Strategic and Influential Role

The role reports directly to the Executive Headteacher and works closely with the Senior Leadership Team and Governors.

This role offers the chance to step into a well-established operational environment and bring your own vision, energy and strategic insight. You will oversee business operations across all schools within the partnership and play a key role in guiding the next stage of our development.

If you are motivated by the chance to build on what is already working well, introduce new ideas and contribute to a vibrant, forward-thinking partnership, we would love to hear from you.

Key Responsibilities

- Lead and manage business functions including finance, HR, estates, health and safety, and compliance.
- Maintain and enhance robust systems and processes that support partnership-wide goals.
- Support leaders and governors as we develop more aligned ways of working.
- Drive effective financial planning, budgeting and resource management.
- Promote consistency across operational practices while recognising each school's character.
- Build positive working relationships with staff, governors and external partners.

About You

We are looking for someone who:

- Has strong organisational, financial and strategic leadership skills.
- Brings experience managing business operations in education or another complex environment.

- Enjoys improving systems and contributing fresh ideas.
- Communicates clearly and works collaboratively with a wide range of stakeholders.
- Shows confidence, adaptability and a commitment to high standards.
- Understands safeguarding, compliance and governance requirements.

What We Offer

- A supportive leadership team committed to professional development.
 - A friendly, dedicated staff team across all schools.
 - Confident, enthusiastic children at the heart of our work.
 - Strong foundations and systems that enable further growth.
 - A varied, influential role with real scope to shape the partnership's future.
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Further Information and Applying

To learn more about this role, please contact the school office on: 01460 240750 (Infant School) or 01460 240172 (Junior School).

Applicants are encouraged to read the Job Description and Person Specification before applying.

Please return completed application forms to: office@southpethertonjuniorschool.co.uk

We warmly welcome school visits; please contact the office to arrange one.

Closing date: Wednesday 22 April 2026

Interview date: Wednesday 29 April 2026

If you have not been contacted by Monday 27 April 2026, please assume your application has not been successful on this occasion.

South Petherton Schools Partnership is an equal opportunities employer and committed to safer recruitment practices. Pre-employment checks will be completed prior to appointment. We are dedicated to safeguarding and promoting the welfare of children and young people and expect all staff to share this commitment.