



School Business Manager

Required from Monday 20th May 2025 or sooner if possible

Full time: 36.25 hours per week

Salary range: Paris Scale Grade - SM4CC (Points: 1 – 5 £58,878-£65,059)

'Stretford Grammar School is an inspirational place to learn. Pupils flourish in this warm and welcoming environment (Ofsted 2024).'

Governors of this warm, welcoming and inclusive school wish to appoint a suitably qualified candidate to join the Senior Leadership Team as School Business Manager. The successful applicant will have substantial and relevant financial experience in an educational, public sector or business setting and will be an excellent administrator with outstanding leadership qualities and personal skills.

They will be expected to develop the business, finance and resource management services of the school to ensure high quality outcomes for students, staff and the wider community, as well as contribute to the next exciting phase of the school's development with the planned new build. In doing so, the Business Manager will make a major contribution to school improvement and the school's legacy for future generations.

The successful candidate will be subject to a full enhanced DBS check.

Further details and an application form are available from the school website [h](#).

Completed application forms should be returned to the school by:
12 noon on Monday 24th March.

Interviews will be held week commencing **Monday 24th March 2025.**

Stretford Grammar School is an equal opportunities employer and positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, transgender status, religion or belief, marital status, or pregnancy and maternity.

Please return application forms and letters of application to the above address or email to recruitment@stretfordgrammar.com. Please note that if you have not received a response

within three weeks of the closing date then we regret that your application has not been successful on this occasion.

The Governing Body is committed to the safeguarding and welfare of children and young people. It expects all staff and volunteers to share this commitment. The successful candidate will be subject to a DBS check.