

WEBHEATH ACADEMY PRIMARY SCHOOL



Headteacher: Mrs J Burton
SENCo: Mrs J Woodward
Business Manager: Mrs E Phoenix

Deputy Headteacher: Mrs H Heffernan
Assistant Deputy Head: Miss E Clifton

Phase Leader EYFS: Miss Z Pettit
Phase Leader Years 3 & 4: tbc

Phase Leader Years 1 & 2: Mrs C Biddle
Phase Leader Years 5 & 6: Miss E Clifton

Dear potential applicant,

Thank you for taking the time to explore our post and for the interest you have already shown. We believe that Webheath is an amazing school with a wealth of opportunities for the right candidate. You would be joining a happy and welcoming community that lives by its vision and values. We truly believe that everyone in our community should strive to be the best they can be, and we are dedicated to learning, creating, and growing together.

Our school is a place of education for all. Our staff need to be resilient and constantly push themselves to achieve their best, as we believe that working in education and with children is a privilege and much more than just a job.

We are seeking to appoint a new School Business Manager to work as a key member of the school leadership team. The School Business Manager contributes to strategic development as well as leading and managing functions such as financial management, HR, Premises, Administration and Health and Safety. We welcome applications from those with a strong finance background.

The Person Specification provides a more comprehensive list of the qualities we are seeking, but in essence we wish to appoint individuals with the confidence, resilience and dedication to ensure the best for our pupils on our continued journey.

If this excites you, I warmly welcome you to visit our school. Please contact the school office to make an appointment.

I look forward to hearing from you and receiving your application by our deadline on 1st July 2024.

Yours faithfully

Janine Burton, Headteacher



Downsell Road ○ Webheath ○ Redditch ○ Worcestershire B97 5RJ

Telephone: 01527 544820 ○ Facsimile: 01527 547121

Email: office@waps.shiresmat.org.uk ○ Website: www.webheath.worcs.sch.uk

