



SCHOOL CARETAKER (Full time - 35 hrs per week / split shift)

GRADE 4 Pt 9-17

£26409 - £30060 per annum

£14.47 - £16.47 per hour

Full-time position: 35 hours per week.

Hours of work: Split Shift - 7.30am-10.30am and 2pm to 6pm

Hours of work will be regularly reviewed to ensure the needs of the school are met.

Start date to be confirmed.

The School:

An exciting opportunity to join our team with our OUTSTANDING school (OFSTED January 2024). Millstead is a primary special school with a community of fantastic children who have a wide range of interests, abilities and additional needs (including severe learning difficulties, profound and multiple learning difficulties, sensory impairments and autism). We relocated to our purpose-built school building in September 2014. The facilities include a hydrotherapy pool, rebound therapy room, immersive suite, sensory integration room and 2 playgrounds.

The Role:

We are looking to appoint a full-time caretaker to join our premises management team to provide caretaking, security, maintenance and supporting with repair works across the school site. This role will support and complement the work of the Senior Leadership Team to ensure that day-to-day operations run smoothly.

The Person:

The candidate should be an enthusiastic, conscientious and self-motivated person who would like to provide a key role in maintaining our school site, to ensure a welcoming and safe environment for the whole school community. This is a 'hands on' and physical role. The successful candidate will have a broad range of demonstrable repairs, maintenance and caretaking skills, in addition to good computer literacy. The candidate should be able to work independently and be self-motivated but also be able to work as part of a team, have good communication skills and have a commitment to high standards.

Our school is committed to safeguarding and promoting the welfare of children and young people, and we expect all staff and volunteers to share this commitment. These posts are subject to positive references and a DBS check.

Further information about the school can be found by visiting our website. Visits to the school are strongly encouraged and prospective candidates are welcome to contact the School Business Manager, Lynn Irwin to arrange an informal visit.

Application packs are available to download from our website; www.millsteadschool.co.uk; navigate to the Information signpost - Job Opportunities. Paper copies can be collected from the school office by prior arrangement. Applications should be returned to: vacancies@millsteadschool.co.uk or by post.

Closing date for applications will be: 12 noon on Friday 9th May 2025 - Applications will not be considered after this time.

Shortlisting: Monday 12th May 2025

Interviews: Friday 16th May 2025.

If you have not heard from us by 5pm on Monday 12th May please assume that your application has been unsuccessful on this occasion.