

St Adrians Close, Cox Green, Maidenhead, SL6 3AT
Telephone: 01628 626724
E-mail: office@wessexprimary.org
Website: www.wessexprimary.org

Headteacher: Mr Tim Beavan



School Caretaker

Salary: RBWM Scale 2, c 3-4 (dependent on experience) Salary £25,829- £26,234 (April 2025)
Pay award pending)

Hours: 35.5 + 1.5 hours contractual overtime per week on a rota basis, to include some evenings to cover lettings. 52 weeks per year

Holidays: 29 days plus 8 bank holidays

School Bungalow: This post is a residential appointment & will require a service tenancy agreement.

Required to start: September 2025.

Closing date: 9am 4th July 2025 **Interviews:** W/C 7th July 2025

We have a unique opportunity for a special person to become part of a fun, friendly, hard-working and committed team!

Wessex Primary School is a great place to work where we value and support our staff. We are a primary school in Cox Green, on the outskirts of Maidenhead.

About the Role:

We are looking for a flexible and committed individual who will have a deep sense of pride in our school site to ensure health and safety, compliance, cleanliness and general upkeep is of a high standard.

Week to week work will be varied and will cover elements such as water, fire & electrical testing, Asbestos management, premises lettings, utility management, cleaning and general upkeep of the grounds and building, so flexibility and good organisational skills are essential. You will also be a keyholder and responsible for unlocking and securing the premises so being trustworthy is also a key requirement.

Full support and training will be provided and there will be a degree of handover with the existing caretaker to ensure a smooth transition.

We are looking for a caretaker who will:

- Be honest, reliable and hard working
- Be able to use your own initiative
- Have good DIY skills and able to carry out minor repairs
- Be committed to achieving high standards in your work
- Be willing to attend courses to develop your knowledge and expertise
- Be flexible, have a 'can do' attitude, and have a positive outlook

Visits to the school are warmly welcome. To arrange a visit or to find out more about the role, please contact, Mrs Sharon Robinson, Business Manager, on 01628 626724 or email finance@wessexprimary.org. Application form and more information can be found on our school website : <https://wessex-primary-school.secure-primariesite.net/vacancies/>



Wessex Primary School is committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share and demonstrate this commitment. The successful candidate will have to meet the requirements of the person specification and will be subject to pre-employment checks including a health check, an enhanced DBS check and satisfactory references.

