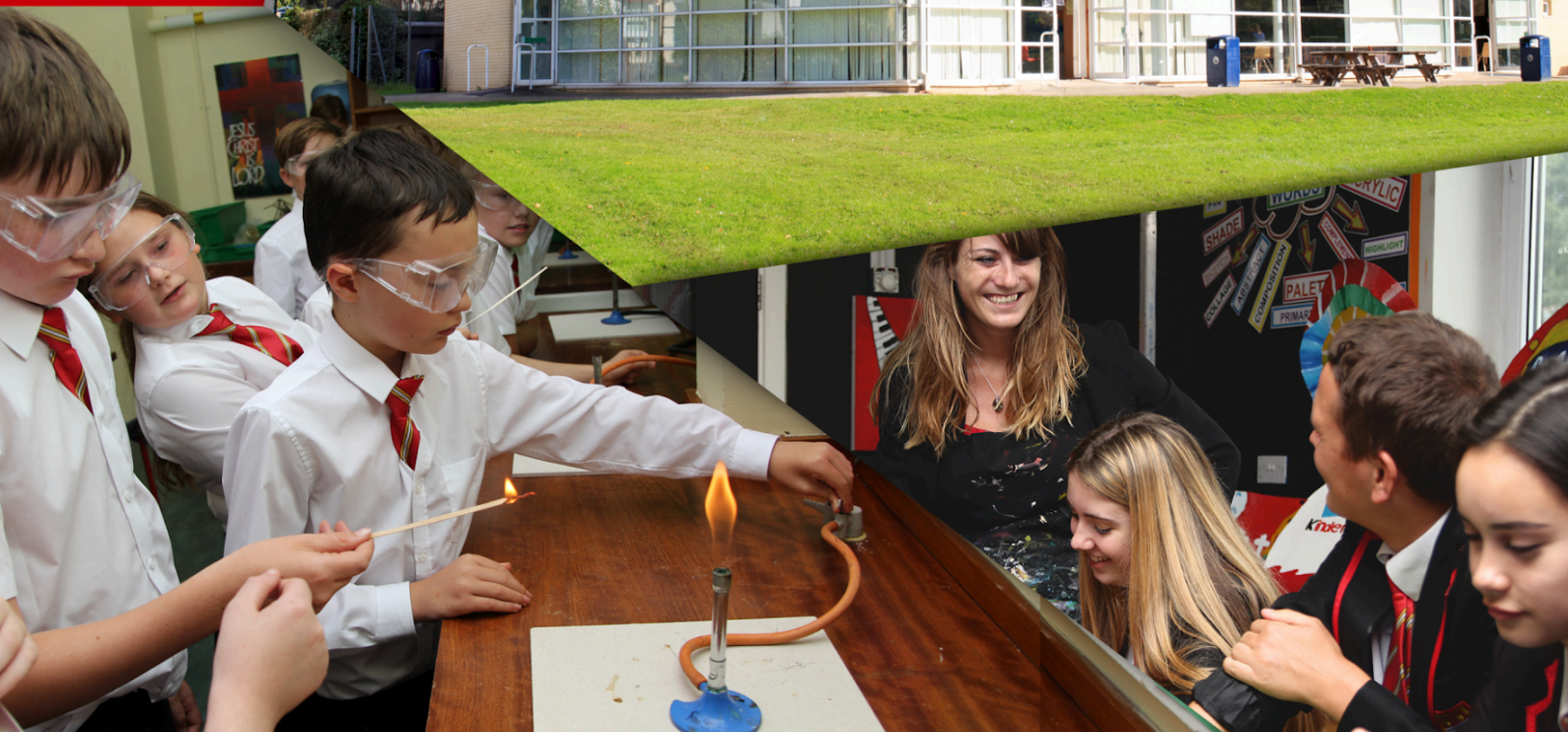




ST. CUTHBERT MAYNE

Joint Catholic and Church of England school

Job information pack



Welcome to St Cuthbert Mayne School

'Educating for life in all its fullness'

Welcome from the Headteacher

Thank you for your interest in the advertised post of Chaplain at St Cuthbert Mayne School. This is a full time, permanent contract, although a part time contract would be considered for the right candidate.

We are seeking to appoint an exceptional Chaplain to join our vibrant Christian school community. Our current Anglican Chaplain, Rev Nathan Kiyaga, will be leaving us at the end of the summer term to take up the position of Parish Priest for two local churches in Torbay.

The work of our school Chaplain is at the heart of the work we do as a Christian community. They play such an important part in the spiritual development of our students and staff and the development of relationships with our wider community.

At St Cuthbert Mayne School our vision 'Educating for life in all its fullness' shapes the way we work. We aim to provide an inspirational Christian education which engages, challenges and nurtures all members of our community so that they may live life to the full, now and in the future.

At St Cuthbert Mayne school we are unequivocal in our belief that there is no distinction between academic rigour and the wellbeing and spiritual development of our students. A good education must promote life in all its fullness.

Theological underpinning of our vision

Our vision is rooted in the Gospel of St John.

Knowing our community - In John's Gospel, the work that Jesus does are all signs of life in all its fullness. Jesus shows this when he heals the sick, feeds those who are hungry and raises the dead to life. Throughout John 10 Jesus uses imagery of what the Good Shepherd does for his sheep. He protects, provides green pastures, rescues, and lays down his life. Jesus goes out of his way for his sheep while the false shepherds run away. Jesus didn't come to just give us life, but life to the fullest. Or abundant life. The best quality life. Jesus isn't the Good Shepherd just because he came to gain sheep, but because he enables his sheep to flourish, find enjoyment, and experience his goodness.

Understanding our community - In his first miracle, Jesus turns water into wine at the wedding at Cana (John 2:11). This miracle, done for the common good of the hosts and guests, probably went unnoticed for many yet, some of his disciples did have eyes to see it and believed. It is important to recognise that the community at St Cuthbert Mayne

reflects the guest list at the wedding in Cana. Many will enjoy the wine but not recognise where it comes from; some will, with our help, trace who is responsible for it; but whether our inspiration and motivation for doing what we do is acknowledged or not, it is the right thing to do! Our Father in Heaven sees all things!

Serving our community - Earlier in John's Gospel, Jesus had begun to gather a community of disciples. The first title his disciples gave to him is Rabbi, Teacher (John 1:38). Later, Jesus breathed his Spirit into his disciples saying 'As the Father sent me, so I send you.' (John 20:21).

When you put together Jesus as teacher, with Jesus' works bringing life in all its fullness and our calling to teach the young people at St Cuthbert Mayne, then our mission as a Christian school makes sense.

About the Chaplaincy Team

Our Chaplaincy team is currently led by our outgoing Anglican Chaplain, Rev Nathan Kiyaga and is made up of a small but committed team of volunteers. Our Chaplaincy Team is involved in every aspect of our school life. These include:

- Collective Worship
- Baptisms
- Confirmations
- Pastoral Care
- Mental Health First Aid
- Enrichment - Big Church Day Out
- Educational Visits - Buckfast Abbey, Pennywell farm
- Whole School Services
- Charity Work
- Bereavement Counselling
- 1:1 Student Mentoring
- Group work with students
- Outreach work in our local primary schools
- Youth Alpha
- Safeguarding
- Parish/Community links

Collective Worship

Every school day we come together as a community to worship. Our worship is invitational, inclusive and engaging. Collective Worship is based on our theme of the week. During Collective Worship students and staff have an opportunity to watch a video around the theme, journal, pray and contribute to the discussions presented on each given day. Our resources are produced by members of our school community and those in the local community including those who live within our two Dioceses.

We come together as a whole school to worship when celebrating the major Christian festivals of the Liturgical Year. On Holy Days of Obligation we celebrate Holy Mass and Holy Communion. We also celebrate the sacraments of initiation such as Baptism.

St Cuthbert Mayne is an International Cross of Nails School (ICONS) in recognition of our commitment to reconciliation and bridge-building within the school and beyond. The Cross of Nails came from the devastation of Coventry Cathedral during World War 2, but the city turned the feelings of revenge and anger into feelings of forgiveness and peace.

ICONS is a network of schools and communities that are part of the Community of the Cross of Nails. Schools which evidence reconciliation as part of their life and ethos are encouraged to apply to join ICONS. We joined in 2013 and have been growing from strength to strength in our hunger and desire for reconciliation.

We dedicate part of collective worship to work through the three priorities set by Coventry Cathedral which are;

- Healing the Wounds of History
- Living with Difference and Celebrating Diversity
- Building a Culture of Peace

The Cornerstone

Our sacred space in school is called the 'Cornerstone'. (A Cornerstone is an architectural term used in the Bible to describe Jesus as the chief foundation stone of the church on which

everything else depends.). Our Cornerstone' is a versatile space open throughout the school day for reflection, prayer, reconciliation, dialogue and reconnection for both students and staff. It is a place of welcome for all.

Most of the worship and JUMP team assemblies are prepared in this place. JUMP is an acronym for Jesus Understands Me Personally. A number of students are involved in the JUMP team. They go out to primary schools to lead school assemblies. We are in contact with 16 primary schools across Torbay, SouthHams and Teignbridge district council.

About this post - Chaplain

Grade: Grade H, Point 24 - 27

Actual Salary - £28,628 - £30,987

Contract - Permanent

Hours - 37.5 hours per week, 39 weeks per year

Start - September 2024.

Application Process:

Applicants should complete our school application form, which is available on our school website. You should also include a letter of application that is no longer than 2 sides of A4 and should outline the skills, knowledge and experience you have, which make you the right person for this job. You should also reference how you meet the requirements of the person specification.

Please do not submit your CV. As a school, we are committed to safer recruitment and as such can only accept applications that are on the school's application form. Please complete all sections of the form in full.

Please email your completed letter of application to recruitment@stcm.torbay.sch.uk

Closing Date: 10am on Thursday 12th September

Interview date: Friday 20th September

St Cuthbert Mayne School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be required to undertake a Disclosure and Barring Service Check and references will be taken for all shortlisted candidates.

St Cuthbert Mayne School is an equal opportunities employer and as such we do not discriminate based on age, gender, disability, race or any other equal opportunities criteria.



St Cuthbert Mayne School

Job Description

Post Title:	School Chaplain
Line Manager	The Headteacher
Salary Grade:	Grade H, Point 24 - 27 Actual Salary £28,628 - £30,987
School Area:	Chaplaincy
Hours of Work:	37.5 hours per week, 39 weeks per year

Key Purpose of the role:

- To develop the Christian life and mission of our school.
- To enable all students to live life to the full
- To build up St Cuthbert Mayne School as a serving, witnessing, worshipping and nurturing Christian community.

Roles and Responsibilities

- To support the Head Teacher in leading the School Ethos
- Promote the Christian ethos of the school through word and action
- Contribute to the design, development and implementation of Collective Worship
- Lead Collective Worship
- Effectively communicate with a range of stakeholders
- Build positive relationships with staff and students
- Develop positive relationships with local community groups
- Develop positive relationships with our local parishes, charities and other Churches
- Work with individuals or groups of students to mentor and provide pastoral support
- Contribute to extra curricular and enrichment activities
- Facilitate student groups and activities at break and lunch times
- Maintain the integrity of the Cornerstone as a sacred space within school

Health and Safety

- Be aware of the responsibility for personal Health, Safety and Welfare and that of others who may be affected by your actions or inactions.
- Cooperate with the employer on all issues to do with Health, Safety & Welfare including this as a standing item on departmental agendas.
- Ensure regular risk assessments are carried out as per school policy and refer to relevant parties.

School Ethos and Values

- To conduct oneself in a manner befitting a member of school staff at all times, ensuring behaviours that display positivity to others.
- To make maximum use of opportunities to generate a culture of celebration and praise amongst the staff and students of the School.
- Promote the health, welfare and emotional well-being of all students.
- Promote equality of opportunity for all students and staff.

Other Duties

- To safeguard students at all times reporting any concerns to the Designated Safeguarding Lead or Child Protection and Safeguarding Officer.
- To comply with school policies and procedures
- To contribute to the development of school policies relating to the role
- To undertake additional duties as required, commensurate with the level of the job.

Roles and job descriptions are subject to an annual review.

Person Specification - Chaplain

Qualifications	
Level 2 qualifications in English and Maths (GCSE grade C/5 or above)	Essential
A good general education	Essential
Further or higher Education qualification in relevant area	Desirable
An ordained Roman Catholic or Anglican Priest	Desirable
Recent participation in a range of relevant in-service training/initial training programmes	Desirable
The ability to play a musical instrument	Desirable
Professional Experience and Knowledge	
A deep understanding of the Roman Catholic and Anglican traditions	Essential
Experience of working with young people	Essential
Experience of leading Christian youth groups	Essential
Experience of developing adults and young people spiritually	Essential
Ability to manage and deal with confidential data/issues appropriately	Essential
A knowledge or experience of Child Protection and Safeguarding procedures	Essential
Successful experience of working in an educational setting	Desirable
Successful experience of working in partnership with local parishes	Desirable

Professional skills	
Ability to communicate effectively orally and in writing to a range of audiences	Essential
Ability to use IT effectively	Essential
Well-developed interpersonal skills	Essential
Strong commitment to team working and partnership	Essential
Ability to use new and emerging technologies to support improvement	Essential
Experience of working in a busy and changing environment	Essential
Experience of working with common software packages - Microsoft Office, Email/Internet, Google Suite	Desirable
Personal Qualities	
Committed to the development and maintenance of good relationships with staff, parents, students, governors, and the community	Essential
Positive, enthusiastic outlook, embracing risk and innovation	Essential
Good organisation skills	Essential
A sense of humour	Essential
Demonstrate respect and empathy towards other	Essential
Resilience, perseverance and optimism in the face of difficulties and challenges	Essential
Personal Qualities	
Ability to be consistently decisive and focused on solutions	Essential
Commitment and dedication to social justice, equality and excellence	Essential
Capacity to be flexible, adaptable and creative	Essential

Committed to theCPD of self and others in the school	Essential
Committed to a collaborative school vision of excellence and equity that sets high standards for all and welcomes and secures the support of others in achieving it	Essential
Willingness to develop/be sensitive towards the Christian ethos of the school	Required
The ability to form and maintain appropriate relationships and personal boundaries with children and young people in line with the safeguarding and child protection policy and staff code of conduct	Essential
Equal opportunities	
Candidates must demonstrate an awareness and understanding of equal opportunities	Essential