

**GLF Schools - Person Specification**

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| **Job Title: Cleaner** | | |
|  | **Essential** | **Desirable** |
| **Education and Training** | | |
| Good general education, grade ‘C’ at GCSE (or equivalent) in English & Maths |  | √ |
| Health and Safety qualification |  | √ |
| Awareness of COSHH regulations | √ |  |
| **Professional and Experience** | | |
| Previous experience of a cleaning role, preferable within a school or similar environment | √ |  |
| Experience of supervising staff |  | √ |
| **Knowledge and Skills** |  |  |
| Knowledge of the use of cleaning materials and substances | √ |  |
| Knowledge of Health and Safety requirements | √ |  |
| Ability to gather information and problem solve | √ |  |
| Ability to manage people directly and indirectly |  | √ |
| Ability to prioritise and manage workflow whilst maintaining a  flexible approach to respond to urgent requests | √ |  |
| Knowledge of basic site maintenance and environment matters | √ |  |
| Good oral and written communication skills | √ |  |
| **Personal Attributes** | | |
| Enthusiastic team player | √ |  |
| Good communication skills with students and colleagues | √ |  |
| Adaptable and supportive of colleagues | √ |  |
| Flexible, reliable and honest | √ |  |
| Have a positive can do attitude, energy and commitment | √ |  |
| Ability to prioritise workload and work on own initiative | √ |  |
| Good time management | √ |  |
| The ability to form and maintain appropriate relationships and personal boundaries with children and young people in line with the GLF Safeguarding and Child Protection policy and the GLF Staff Code of Conduct | √ |  |
| **Safeguarding** | | |
| GLF Schools is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. The successful candidate will have to meet the person specification and will be required to apply for a DBS disclosure. We particularly welcome applicants from under- represented groups including those based on ethnicity, gender, transgender, age, disability, sexual orientation or religion. | | |