

# Arden Multi Academy Trust

## PERSON SPECIFICATION – School Cleaner - Janitor

<b>SECTION:</b>	SITE	<b>SALARY GRADE:</b>	A
<b>RESPONSIBLE TO:</b>	SITE MANAGER	<b>SALARY RANGE :</b>	£11.59 per hour
<b>RESPONSIBILITIES:</b>	<b>Maintaining high standards of cleanliness throughout the Academy</b>		
	<b>ESSENTIAL CRITERIA</b>	<b>DESIRABLE CRITERIA</b>	<b>MEASURED BY</b>
<b>EDUCATION AND QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>• Able to communicate clearly, understand and follow instructions</li> </ul>		Application Form
<b>SKILLS, ABILITIES &amp; KNOWLEDGE</b>	<ul style="list-style-type: none"> <li>• Ability to carry out general cleaning duties as detailed in the Job Description.</li> <li>• Is punctual and reliable</li> <li>• Ability to manage time effectively to complete tasks to a high level</li> <li>• Ability to prioritise work</li> <li>• Able to work with minimum supervision</li> <li>• Be flexible to changing demands of the post</li> <li>• Take pride in a job well done</li> <li>• Have an awareness of and display a commitment to the relevant legislation and guidance in working practices in relation to the safeguarding</li> </ul>	<ul style="list-style-type: none"> <li>• Excellent customer service skills</li> <li>• Team player</li> <li>• Ability to demonstrate an understanding of why Equal Opportunities are important in employment and service delivery</li> <li>• Ability to respect and value the different experiences, ideas and backgrounds others can bring to work and teams</li> </ul>	Application Form/ Interview

	<ul style="list-style-type: none"> <li>of children and young people</li> <li>To undertake any training relevant to your role</li> <li>Must be in good health.</li> </ul>		
<b>EXPERIENCE</b>	<ul style="list-style-type: none"> <li>Previous experience of undertaking general cleaning duties</li> </ul>	<ul style="list-style-type: none"> <li>The ability to communicate effectively with adults, pupils and students</li> </ul>	Application Form/ Interview
<b>OTHER REQUIREMENTS</b>	<ul style="list-style-type: none"> <li>To be able to work under pressure including interruptions and conflicting demands on time</li> <li>To be able to methodically check First Aid boxes and replenish stock as required</li> </ul>		Interview
<b>COMPILED BY:</b> D Warwood / C Duncan <span style="float: right;"><b>Date:</b> 18<sup>th</sup> April 2024</span>			