



School Cook Supervisor

Gainsborough Primary School is a one-form entry Primary School located in the heart of Hackney Wick, with a Children's Centre, thriving Preschool and ARP for SEMH needs. We are a Federation of seven schools called Primary Advantage. We believe our schools can gain many benefits from working collaboratively and can achieve more by working together. We have made a commitment to a shared responsibility to the wider education community, the provision of good quality education and the improvement of life chances for pupils in the community beyond that of our own schools. Teachers, support staff, school leaders and Governors have added expertise in working alongside colleagues to improve provision and outcomes for pupils.

We are looking for a highly motivated, flexible and friendly team player who can show us proven ability to lead a team to success and provide a high-quality catering service for our children.

The Cook Supervisor will be responsible for the management of mealtime services for the Gainsborough community which ranges from 9 months to 11 year olds. This includes lunchtime meals for all pupils and an evening meal for our preschool and wraparound care pupils. You will be expected to work in accordance with the required standards and statutory regulations to ensure the efficient and economic use of all allocated resources. You will be responsible for the planning and delivery of a varied menu that considers the dietary requirements of our pupils; this will include management of orders and costing exercises to ensure best value is achieved. The successful candidate will effectively manage the catering team to ensure the smooth operation of the kitchen. An essential part of this role will be the maintenance of due diligence procedures and the management of all associated paperwork.

If you are passionate about providing healthy food for children, able to work effectively to a budget and prepared to play a full and active part in the life of the school we would like to hear from you.

We can offer you:

- *Wonderful and keen children*
- *access to a highly unique food growing project operating from the school site*
- *a newly refurbished school kitchen and a newly introduced community kitchen*
- *a team of professionals who: value sustainability, are committed to developing a circular food economy and are actively engaged in a school food strategy*
- *an innovative and forward thinking team who are excited for change*

The successful candidate will:

- *Be highly motivated*
- *have experience of working within a school kitchen setting*
- *establish good relationships and interact positively with children*
- *provide meals of a high standard*
- *be responsible for monitoring of food hygiene and safety measures*
- *supervise and work as part of a team*
- *be a good team player and work flexibly in a busy working environment*
- *be able to work on their own initiative and to follow instructions from their line manager*
- *follow Health & Safety guidelines at all times*
- *play an active role in all aspects of the role including preparation, delivery, maintenance and cleanliness of the schools kitchen and delivery service areas*

Visits are warmly welcomed and encouraged. For queries in regards to this post, or to return your applications, please contact our Cluster Finance and Admin Manager, at finance@gainsborough.hackney.sch.uk

Start Date: **Flexible**
Hours: **35 hours per week (8.00am to 4.00pm with a 1 hour break) term-time only plus four additional weeks to be worked during holiday closure periods.**
Closing Date: **10.00am on Thursday 18th June 2026**
Interviews: **To take place during the week commencing Monday 22nd June 2026**
Scale: **5, points 12-15 - £34,359-£35,892 FTE salary (£31,963-£34,145 pro rata)**

For more information about our school, please visit our website at www.gainsborough.hackney.sch.uk

Successful candidates will be required to apply for an enhanced Criminal Record Check via DBS.

We are committed to safeguarding and promoting the welfare of our children and expect all members of staff to share this commitment.

Primary Advantage Federation – Schools Achieving More Together

St John & St James, Holy Trinity, St John the Baptist, St Matthias CE Primary Schools,
Springfield, Morningside and Gainsborough Community Primary Schools