

Job Title	School Improvement Lead
Responsible to	Chief Executive Officer (CEO) The Chair and Board of Trustees
Contract type	Full time, permanent
Salary	L26 - L30

Main purpose

The School Improvement Lead is an outstanding strategic leader in primary or specialist education with extensive experience in school improvement and raising standards. The School Improvement Lead will support the CEO in expanding the family of schools in the trust as well as raising standards across all trust schools, with specific focus on preparing schools for inspection, devising and delivering whole trust CPD and supporting special educational needs across the trust.

Main Responsibilities and Duties

The duties and responsibilities listed below are indicative of the tasks the School Improvement Lead will perform, and not intended to be an exhaustive list. The post holder may be expected to take on additional responsibilities appropriate to the role as they arise.

The School Improvement Lead will be accountable to the CEO and Board of Trustees for:

- Chair and lead the School Improvement Group's termly meetings, produce an agenda and minutes
- Work with the CEO to develop the strategic partnerships with primary schools across Lancashire, positioning the trust as a partner of choice whilst contributing directly to the trust's growth strategy through values driven sustainable expansion.
- Promote and foster collaboration across the trust schools
- Drive the trust's outward-facing collaboration with other schools and organisations - in a climate of mutual challenge - to champion best practice and secure excellent achievements for all pupils
- Provide guidance and support regarding Ofsted inspections across the trust
- Develop effective relationships with fellow professionals and colleagues within and beyond the trust schools to improve academic and social outcomes for all
- Support headteachers in the trust with quality assurance
- Devise and deliver ongoing trust-wide CPD
- Work with the Trust Primary Lead and the trust SENCOs to provide special educational needs support, guidance, CPD and lead a trust-wide SENCO group
- Help prepare the trust for Trust Inspections

Trust schools

- Working with the headteachers and senior leadership teams on school improvement initiatives.
- Working with schools to prepare them for their next Ofsted inspection
- Providing professional challenge and support to the school through regular visits and meetings, ensuring records are kept and presented to the CEO, with special attention paid to:

- Behaviour management & rewards systems.
- Attendance.
- Quality of Education
- Communication with stakeholders.
- Ensuring the responsible and appropriate use of public funds.
- Provide dynamic, motivational and inspirational leadership, coaching and mentoring.
- Model the trust's commitment to continuous improvement and high achievement across all areas of its work.
- Reporting to the Board of Trustees.

Additional Responsibilities

- Deal with any immediate problems or emergencies according to the trust's policies and procedures;
- Respect confidential issues linked to home/pupils/teacher/school work;
- Comply with the trust's Child Safeguarding Procedures;
- Comply with the trust policies and procedures at all times;
- Undertake other reasonable duties (with competence and experience) as requested, in accordance with the changing needs of the organisation.

Special Notes of Consideration

The post holder is subject to the provisions of all child protection legislation, and the trust's policies governing staff who work with children and vulnerable adults