

Person Specification

School Meals Supervisory Assistant

	Essential	Desirable
Qualifications, Knowledge and Skills	Good standard of education.	- Safeguarding training - First Aid training
Personal Development and Additional Learning	- Ability to build effective working relationships with colleagues - Ability to stay calm and controlled under pressure and to meet deadlines - Ability to communicate effectively and concisely - Experience of engaging with a wide range of people	Ability to think creatively and contribute new ideas
Experience and Personal Attributes	- Strong communication and interpersonal skills - Knowledge of safeguarding	- Experience of working within an educational context - Experience of working in a similar role
Initiative and Motivation	- Conscientious, confident and reliable - An advocate for the Academy and Trust	
Commitment	- Commitment to diversity and equality of opportunity in all working practices - Commitment to child protection and safeguarding policies and procedures - Commitment to the values and vision of Maltby Learning Trust - Commitment to personal professional learning and development.	
Attendance	A good attendance record in current employment, (not including absences due to disability).	

****The postholder is required to ensure they have the appropriate business insurance to meet the requirements of the post.***

