



**Hillingdon Primary School**  
Uxbridge Road,  
Hillingdon,  
Middlesex,  
UB10 0PH



**Website: [www.hillingdon.hillingdon.sch.uk](http://www.hillingdon.hillingdon.sch.uk)**

## **School Meals Supervisory Assistant (SMSA)**

**Required As Soon as Possible**

**1 x Permanent Appointment  
1 x Fixed Term / Maternity Cover for One Year  
(7.5 hours a week, term time only)**

**Salary: Scale 2  
(Full Time Equivalent £28,617 / Actual £4,998 a year)**

We are eager to recruit two school meal supervisory assistants (SMSA) to join our busy lunch-time team.

Our SMSAs are integral to ensuring the smooth running of our lunchtimes, contributing to the provision of a safe, positive and active lunch-time experience for our pupils. The role includes helping to set up the hall before lunch, and supervising and supporting pupils both in the dining hall and after lunch in the playground.

We are looking for individuals who enjoy spending time with children and take pride in guiding them whilst they play and socialise. The ideal candidate will have; the ability to stay calm and be patient; good communication skills; a cheerful disposition; and a commitment to safeguarding the welfare of our pupils.

**Further details are available from our website**

**[Staff Vacancies](#) or by visiting:**

**PERMANENT POSITION: <https://crinklerecruitment.com/Job/School-Meals-Supervisory-Assistant-6388>**

**FIXED TERM CONTRACT:**

**<https://crinklerecruitment.com/Job/School-Meals-Supervisory-Assistant-6390>**

**Please apply at Crinkle Recruitment  
CVs will not be accepted**

**Closing date for applications: **Thursday 9th October at 9am\*****

\*We reserve the right to close this advertisement early if we receive a high volume of suitable applications.

If you have any questions about the role please email Ms Daniel (HR and Policy Manager) at  
[ldaniel@hillingdonprimaryschool.org.uk](mailto:ldaniel@hillingdonprimaryschool.org.uk)

### **Safer Recruitment and Safeguarding:**

Hillingdon Primary School is committed to safeguarding and promoting the welfare of children and young people. All staff and volunteers are expected to share this commitment and behave in a way which reflects this. Appointment to this post will be subject to satisfactory pre-employment checks including a Barred List check, Disclosure and Barring Service check, online checks and satisfactory references. It is a criminal offence to apply for this post of employment which will include working in regulated activity relevant to children and young people if you are barred from engaging in regulated activity relevant to children.

Hillingdon Primary School is situated in a central location in Hillingdon Borough with good road connections to the A40, M4 and M25, together with good transport links.