



Recruitment at
Wickersley Northfield Primary School



White Woods
Primary Academy Trust



Wickersley Northfield Primary School
Northfield Lane,
Rotherham, S66 2HL
t: 01709 543704
w: www.wickersleynorthfieldprimary.co.uk
e: enquiries@wnp.wwpat.org
x: @WickNorthPS

Job Title: School Meals Supervisory Assistant x2

Salary: Band B - £24,796 (Pro rata)

Appointment: 5 hours per week, Monday-Friday, 1 year Fixed Term in the first instance

Start Date: ASAP

White Woods Primary Academy Trust was established in 2013 and is now a family of 16 primary schools within the borough of Rotherham.

Our vision is simple: *all children, whatever their background, will be supported to thrive both academically and socially, developing the skills of lifelong learners.* We believe in keeping the main thing the main thing — excellent teaching and learning — within a culture that is curious, collaborative, child-centred and challenging in all the right ways.

Our mission is to make every school an exceptional place to learn and work. We want children and adults to experience a breadth of exciting opportunities that spark curiosity, broaden horizons and build ambition. We believe that the best outcomes come when we combine **high challenge with high support**, and when joy, wellbeing and professional growth are woven into daily school life.

We are also proud to host a successful DfE English Hub and have a strong track record in developing effective approaches to reading.

We are now looking to appoint **2 School Meals Supervisory Assistants** who share our values and can bring expertise, energy and commitment to our team at Wickersley Northfield Primary School. The successful candidate will:

- Pupil Safety & Welfare: Ensure the safety, welfare, and good conduct of all pupils throughout the lunch break, both in the dining area and in the playground.
- Behaviour Management: Supervise and manage pupil behaviour positively, implementing the school's behaviour policy and resolving minor conflicts and disputes.
- Dining Hall Supervision: Oversee the orderly entry and exit of pupils, encourage good table manners, and assist children with eating their school meals or packed lunches, providing special help to those who need it.

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- **First Aid & Reporting:** Administer minor first aid, provide comfort to distressed pupils, and ensure all accidents, injuries, and serious behaviour issues are reported and recorded immediately to the appropriate staff and in the correct way.
- **Area Setup & Cleanup:** Assist with the cleaning down of the dining hall (tables, chairs, cutlery, etc.), including wiping surfaces and dealing with food or drink spillages.
- **Playground Engagement:** Organise and supervise play activities and games, ensuring all children are included.
- **Safeguarding:** Be fully aware of and adhere to the school's safeguarding/child protection policies, reporting any concerns about a child's welfare to the Designated Safeguarding Lead (DSL).

We can offer you:

- Membership of the Local Government Pension Scheme.
- Access to workplace and wellbeing support services.
- A genuine sense of belonging in a family of schools rooted in strong values.
- A comprehensive induction and support programme.
- A culture where curiosity, collaboration, joy and challenge drive professional growth.
- A real commitment to work-life balance: your wellbeing matters to us. We want you to thrive, both at work and beyond it.

Key dates:

Closing date: 7th November

Interview date: 13th November

Start date: ASAP

How to apply?

Applications should be completed on our online application form:

<https://zfrmz.eu/5Uv4NiZFMszjmlXKEPEO>



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*** Please note, for Job Location / Department, please select: Wickersley Northfield Primary School.**

This post involves working with children and therefore if successful you will be required to apply for a disclosure of criminal records check at an enhanced level. Further information about the Disclosure Scheme can be found at:
www.gov.uk/disclosure-barring-service-check.

White Woods Primary Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Our Recruitment Privacy Notice can be viewed [here](#).