SCHOOL SPORT PARTNERSHIP ASSISTANT

APPLICATION PACK

2021

Anthony Gell School

enquiries@anthonygell.co.uk
01629 825577

Anthony Gell School

Background Information

Rural Derbyshire School Sport Partnership works closely with Infant, Primary, Secondary & Special schools to develop opportunities for high quality PE & sport in the Dales and Hope Valley areas. It aims to support schools to deliver an inclusive and enjoyable PE curriculum which is enhanced with extra-curricular opportunities to develop & extend skills & abilities through competition and sports festivals.

We do this through developing:

• Sports competitions, festivals and events.
• Leadership & volunteering opportunities.
• CPD, training & resources for teachers & young people.
• Club Links & Community Partnerships to bring schools & clubs closer together.
• Player pathways & Gifted & Talented sports Camps & Academy.

The Partnership is self-funding through affiliation packages from local schools and grant funding from Sport England (SGO Funding).

Affiliated schools benefit from a wide variety of activities and training, including:

- **Bikeability**
- **Balanceability**
- **Change 4 Life Champions Conference**
- **Individual Pentathlons** for years 3, 4, 5 & 6
- **Midday Supervisor Training**
- **SSOC Training & School Games Mark support**
- **Mini Leader Training**

The work undertaken by the partnership is underpinned by the Sport England 'uniting the movement' vision – tackling sport inequality and providing opportunities for now and in the future. This vision sees not only the need to develop sport in school communities as well as health and wellbeing.

The School Sport Partnership is managed by Chris Bethell, and hosted at Anthony Gell School.

Anthony Gell School

About Anthony Gell School

Anthony Gell School is a very successful, over-subscribed, fully inclusive, Comprehensive school situated in the Derbyshire Dales within the market town of Wirksworth. The school takes its name from a 16th Century benefactor who helped first establish the school in 1576. The school benefits from the support of the Anthony Gell Foundation and occupies a generous plot close to the centre of the town.

Our school is within easy reach of the major centres of Derby and Chesterfield, as well as the beautiful Peak District National Park.

As one of the best performing schools in Derbyshire, Anthony Gell School is able to provide opportunities for academic excellence in a caring and supportive environment; this forms the essence of the identity of the school. As well as serving Wirksworth and the villages nearby, Anthony Gell School attracts a growing number of students from further afield; with approximately one third of our intake coming to us from outside of our catchment area. The school has increased in size during the last five years with our roll increasing from 650 to 825. We are an 11 – 18 school with approximately 140 in each year group 7 – 11, and a Sixth Form of approximately 130 students.

Anthony Gell is a school at the heart of the community, with many families maintaining close links to the school for several generations. The staff body is made up of a blend of youth and experience. Students and staff share a sense of pride in their school which is reflected in an atmosphere of mutual respect and understanding for each other, the school environment and the wider community.

Visitors are warmly welcomed to experience first-hand the unique ethos of the school.
More information about our school can be found by visiting www.anthonygell.co.uk

Anthony Gell School is committed to the safety and welfare of all its students. The person appointed must share this commitment and will be subject to a DBS check, qualifications check and identity check as well as satisfactory references.

Malcolm Kelly
Headteacher

Anthony Gell School

Job Description

The information contained below is to help staff understand and appreciate the work content of their post and the role they are to play in the operation. However, it should be noted that whilst every effort has been made to outline all the duties and responsibilities of the post, a document such as this does not permit every item to be specified in detail. Broad headings may therefore have been used, in which case all the usual associated duties are included in this job description.

Job title	**School Sport Partnership Assistant**
Terms	Grade 5; 37 hours per week, 52 weeks a year
Reporting to	**School Sport Partnership Manager**
Job Purpose	• To support the delivery of the PE and School Sport Offer across the Partnership • To support the Partnership Manager to achieve the outcomes of the School Games Organiser (SGO) role by ensuring more young people take part more often in locally co-ordinated festivals, competitions and physical activity programmes which impact on physical and mental health and well-being.
Responsibilities **Key Tasks**	• Post holder will support the Partnership Manager to deliver the Partnership offer which in turn will impact on the PE & School Sport Plan for Derbyshire • To assist the SSP work on talent development and competition • To plan and deliver the SSP leadership programme aimed at developing a more skilled and confident workforce to support the delivery of SSP events • To support the planning, implementation and management of holiday sport events in school holiday periods. • To work under the direction of the Partnership Manager to deliver the priorities for the district in respect of the SSP offer • To effectively delivery School Games and DSSA events for pupils/students in Key Stages 1 - 5 • To promote increased levels of physical activity in school children by developing and delivering courses and bespoke training to young sports leaders, teaching assistants, midday supervisors and teachers through conferences/workshops • To assist in the review of the annual SSP offer and plan future delivery based on the current landscape and national funding (Sport Premium and SGO funding) • To deliver the balanceability programme in schools • To plan and deliver the SSP Talent programme for pupils in years 3, 4, 5 & 6 including half term camps and the two day summer talent academy • To promote inclusive opportunities for participation, competition and leadership to school aged pupils/students • To work collaboratively with colleagues at Active Derbyshire, DDDC, to plan and share information that impacts on local schools, clubs and the community • Collate news stories and articles for SSP Newsletters and social media to promote the SSP to the wider community

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	• Attend meetings and sessions as may be required by the post, for the purpose of team or personal development • To collate data and evidence for monitoring and reporting purposes

All employees have the responsibility to:

- Be aware and comply with policies and procedures relating to Safeguarding, child protection, health, safety and security, confidentiality and data protection, reporting all concerns to the appropriate person
- Participate in training and other learning activities as required
- Participate in the school's Performance Management (Appraisal) process
- Provide appropriate guidance and supervision and assist in the training and development of staff as appropriate
- To represent the school at events as appropriate
- To support and promote the school ethos
- Ensure any documentation produced is to a high standard and is in line with the brand style
- To undertake any other duties and responsibilities as required that are covered by the general scope of the post
- To undertake any other reasonable duties at the request of the Headteacher

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

SIGNATURES

a. This job description is current at the date below but will be reviewed on an annual basis and, following consultation with you, may be changed to reflect or anticipate changes in the job requirements which are commensurate with the job title and grade.

b. The remuneration for this role is **Grade 5**

Signed:_____ Print Name:_____

Date: _____

Signed: _____ (Headteacher)

Date: _____

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Person Specification

Qualifications	**Essential** • 6 GCSE A* - C (or equivalent) including English and Maths • Full driving licence with access to own transport **Desirable** • Relevant level 3 or higher qualification(s) • First Aid Qualification • A level 2 governing body of sport coaching award	Assessed By
Knowledge and Experience	**Essential** • Knowledge of school sport and physical activity development • Experience of working in the field of school sport, coaching in schools and the community • Knowledge and understanding of safeguarding with respect to children and young people • An awareness of initiatives that positively impact on young people participating in PE and School Sport • Familiarity with national strategies for school sport (School Games) **Desirable** • Experience of planning and delivering successful events • Experience of working with local sports development teams, community clubs and local sports organisations • Knowledge of health and safety within sport • Experience of training and working with sports leaders • An awareness of initiatives that positively impact on young people participating in PE and School Sport • Demonstrable record of success in implementing programmes to maximize participation in sport	
Skills and Abilities	**Essential** • Excellent oral and written communication skills • Excellent ICT and administration skills • Work independently and collaboratively as a member of a team • Be able to work well under pressure and to meet deadlines whilst maintaining the highest standards of quality **Desirable** • Understanding and commitment to partnership working • Ability to record, monitor and assess participation in activities • Problem solving skills with a willingness to try new approaches	
Personal Qualities	**Essential** • Enthusiasm and passion for sport • Reliability, integrity and flexibility • Approachable, committed and organised • Positive attitude towards professional development and your own learning • Effective time management • Integrity • Sense of humour • An understanding of and a commitment to equal opportunities and inclusive practices both within the workplace and the community in general	