

MATRIX ACADEMY TRUST

Person Specification – Combined Cadet Force (CCF) School Staff Instructor Criteria

Qualifications and training			
	Essential	Highly Desirable	Desirable
Security Awareness Training			✓*
Information Technology Security Awareness Training			✓
Skills at Arms Range Management Qualification, Stages 1 - 3	✓		
Clay Pigeon Shooting Association, Range Safety Officer		✓*	
Target Rifle Skills Course Qualification	✓* ¹		
Target Rifle Coaching Course Qualification		✓* ¹	
Good Knowledge of Infantry tactics, map reading, skill at arms, first aid, drill, self-reliance / adventure training matters:	✓		
<ul style="list-style-type: none"> • Infantry Level Tactical Knowledge to PSBC standard (including exercise planning – ECO) 		✓	
<ul style="list-style-type: none"> • Map Reading Instructor Qualification 			✓
<ul style="list-style-type: none"> • First Aid Instructor Qualification 			✓*
<ul style="list-style-type: none"> • Drill Instructor Qualification 			✓
<ul style="list-style-type: none"> • Mountain Leader Training (MLT) Qualification 		✓*	
<ul style="list-style-type: none"> • Other Adventure Training Qualification 			✓
All Arms Storeman Qualification		✓*	
Microsoft Office (competent in Word, Excel and Powerpoint)	✓*		
Basic Funding Accounting			✓
HAZMAT & FMT 600 Driving Qualifications	✓*		
MIDAS Minibus Driver		✓	
Experience			
Instructional experience	✓		
Management / leadership experience		✓	
Experience working at training establishments, i.e. officer cadets, junior soldiers / recruit		✓	
Adventurous Training Expedition Planning		✓*	
Familiarity with current training pamphlets			✓
Air Rifle Maintenance			✓*
Management of Equipment Care Inspections and Logistics Care Inspections (ECIs and LCIs)	✓		
Personal			
Can satisfy all criteria and checks relating to suitability to work in a school environment	✓		
Patient	✓		
Committed	✓		
Good self-discipline	✓		
Good timekeeper	✓		
Ability to establish good working relationships with the armed services and motivate young people	✓		
Ability to evaluate and improve performance	✓		
Ability to delegate and coach CCF staff as well as cadets	✓		
Able to work under pressure, independently and work long hours if necessary	✓		

¹ Courses available at the national Shooting Centre, Bisley

Notes: All “✓” marked with a “*” above indicate that it is possible to obtain qualifications in these areas once appointed