

# Job Description

For more general information about working at GWA please refer to the Information for Applicants issued with this job description.

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| **Job Title** | Science Laboratory Technician ***37.5*** *hours per week 38 weeks per year plus 5 training days.* *Full or part-time considered.* |
| **Accountable To** | Lead Science Technician  |
| **Job Purpose** | To support students to learn effectively in Science, by ensuring that staff have all the resources and equipment needed to teach exceptional lessons |
| **Salary** | NJC point 6-8 £23,892 to £24,701 FTE (Full Time Equivalent) Actual salary for full time 37.5 hours, 39 weeks is £20,821 to £21,528  |
| **Start Date** | As soon as possible |

*This job description details the responsibilities of the post, but does not direct any particular priorities or amount of time to be spent carrying out the duties. It is not prescriptive, nor necessarily a comprehensive definition of the post. As such, it may be subject to amendment, after consultation, to meet the changing needs of the Academy and the Multi Academy Trust (MAT).*

 *Great Western Academy is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and we expect all staff to share this commitment and undergo appropriate checks. All posts within the trust are therefore subject to an enhanced DBS and barred list check.*

1. Key Outcomes
* To be part of the Science team which ensures high quality education for all students in Science, so that all students find their learning challenging, engaging and motivating
* To support the Lead Science Technician and Science teachers to deliver exceptional lessons by ensuring that all necessary resources for those lessons are in place
* To support the Lead Science Technician with administrative matters, including the stocking and smooth running of the Science Prep Room
1. Effective contribution to the Academy’s Science provision
* As deployed by the Lead Science Technician, to support the work of the Science team effectively in order to secure best progress for students
* To organise for and provide resources for lessons as requested by Science teachers
* With the Lead Science Technician to monitor and maintain suitable levels of stock and equipment in the Science department
* To be part of the Science team’s work to promote Science within the Academy and across other educational institutions (primary and secondary schools, colleges and universities), with local business and with the local community
1. Other responsibilities
* To demonstrate and promote the Academy’s ethos of Achievement, Care and Excellence at all times
* To actively promote the inclusive nature of Great Western Academy and contribute to the Academy’s pastoral care and safeguarding of students
* To contribute to the Academy’s enrichment programme where that is desired
* To act as an advocate for the Academy within the local community
* To carry out other such duties as are reasonably required by the Lead Science Technician or Academy Leadership Team

*Person Specification follows below.*

# Person Specification

Science Laboratory Technician

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|  | **Essential** | **Desirable** | **Assessment** |
| **Qualifications** |
| Good qualifications at GCSE (or higher) including C/4 in English, Maths and Science | **ü** |  | **Application** |
| A-level or equivalent science-related qualification |  | **ü** | **Application** |
| Relevant further qualification e.g. science degree, accredited science technician course or similar |  | **ü** | **Application** |
| Evidence of recent professional development  |  | **ü** | **Application** |
| **Experience** |
| At least two years’ experience of science technician work or similar |  | **ü** | **Application** |
| Knowledge and understanding of the Key Stage 3-5 Science curriculum and how students can make best progress  |  | **ü** | **Application/ Interview** |
| Experience of working in a secondary school or academy |  | **ü** | **Application** |
| **Knowledge and Understanding** |
| Good knowledge of the current educational landscape with regard to Science education  |  | **ü** | **Interview** |
| Sound knowledge and understanding of all aspects of Safeguarding |  | **ü** | **Interview /****Reference** |
| Self-aware with a good understanding of own personal strengths and weaknesses | **ü** |  | **Interview /****Reference** |
| **Personal Qualities** |
| Ability to build and maintain quality relationships through effective communication, professional integrity and strong teamwork | **ü** |  | **Interview** |
| Able to inspire trust and confidence across the whole school community | **ü** |  | **Interview /****Reference** |
| Strong written and oral communication skills | **ü** |  | **Interview /****Reference** |
| Possess strong personal presence and able to act as a successful ambassador for the Academy  | **ü** |  | **Interview /****Reference** |
| Demonstrate enthusiasm and a capacity for sustained hard work with energy, vigour and resilience | **ü** |  | **Interview /****Reference** |
| A good sense of humour  | **ü** |  | **Interview** |
| High levels of integrity, compassion and trust  | **ü** |  | **Interview /****Reference** |