**Science Mentor**

**Required for November 2021**

1. **hours per week term-time only**

**8 months Fixed Contract**

To help enhance the attainment of students eligible for Pupil Premium support, to improve student attainment and progress in Science through individual and small group intervention.

**Main Responsibilities and Duties**

* To mentor students academically in Science, to achieve the best attainment outcomes under the direction of the Head of Science and Pupil Premium Programme Leader.
* Independently plan, prepare materials and deliver tailored teaching activities to pupils on either a one-to-one basis or in small groups, boosting individual performance in Science to achieve the best results for targeted students.
* To assess/mark work produced by students in intervention sessions.
* To motivate and progress pupils’ learning and engagement with the curriculum by using clearly-structured, interesting teaching and learning activities.
* To promote good pupil behaviour, dealing promptly with conflict and incidents in line with established policy, and to encourage pupils to take responsibility for their own behaviour.
* To promote and reinforce pupils’ self-esteem, independence, social and emotional development, and employ strategies to encourage self-reliance.
* To undertake pupil record-keeping and attendance, helping monitor and evaluate the impact of intervention applied.
* To provide detailed and regular feedback to relevant teaching staff on identified pupils’ achievement, progress, problems etc.
* To carry out administrative tasks relevant to the role i.e. writing letters to parents informing them of interventions.
* To be aware of, and comply with, policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to the appropriate person.
* To be aware of, and support, difference, and ensure all pupils have equal access to opportunities to learn and develop.
* To contribute to the overall ethos/work/aims of the School.
* To appreciate and support the role of other professionals.
* To attend relevant meetings, as required and from time to time carry out any other reasonable tasks as defined by your line manager.
* Participate in training and other learning activities and performance development reviews as required.

**Skills and Abilities**

* The ability to deploy a range of strategies and techniques to encourage learning in Science.
* Effective oral and written communication skills across a range of audiences.
* Good ICT skills to support administration.
* A positive approach to working with children and the ability to motivate, inspire and build rapport.
* A strong regard for pupil safety and well-being.
* The ability to relate effectively to and respect a diverse range of young people and adults
* Excellent interpersonal skills to build relationships with pupils, parents, teachers and governors.
* Effective reading, writing, numeracy and communication skills.
* Excellent team working skills as you’ll be working with other support staff, classroom teachers and other professionals.
* Good organisation skills, creative ability and patience.
* A professional attitude and a flexible approach to work.
* A thorough understanding of the range of potential barriers to learning for pupils.
* Understanding of relevant policies/code of practice and awareness of relevant legislation.
* Excellent understanding of Key Stage 3 & 4 Science.
* Ability to self-evaluate learning needs and actively seek learning opportunities.

**Qualifications and Experience**

* Demonstrate levels of Science equivalent to GCSE (8/A).
* Demonstrate levels of literacy equivalent to GCSE (6/A).
* Demonstrate levels of numeracy equivalent to GCSE (6/C).